

GUIDE FOR PARENTS MATERNELLE & PRIMAIRE SCHOOLS (KINDERGARTEN & PRIMARY)

2025-2026



FLORIMONT



INTRODUCTION FROM THE DIRECTOR GENERAL OF INSTITUT FLORIMONT

Welcome to Institut Florimont's Maternelle and Primaire (Kindergarten and Primary) schools!

Rest assured that whether your child is three or ten years old, or whether they are new to Florimont or have been with us for several years, we provide them with a stimulating and supportive environment.

The aim of our Maternelle and Primaire (Kindergarten and Primary) schools is simple: to give the children in our care the academic knowledge and social skills they need to flourish in an ever-changing world.

Here at Institut Florimont, your children learn how to read, write, count and think from the innovative educational methods we use, and build on broader skills such as communication, collaboration and exploring creativity. Developing these abilities, essential to personal fulfilment and life in society, lies at the heart of our education plan.

This plan, available as a bilingual programme from the age of 3, places the pupil at the centre of their learning. Our team of experienced teaching and support staff considers the individual abilities and needs of each pupil, and is committed to helping them achieve their very best, in a caring and stimulating environment.

Our Maternelle and Primaire (Kindergarten and Primary) schools are part of a welcoming and multicultural community where every child can grow and every pupil can learn.

All of us at Institut Florimont are delighted to welcome you, or to see you back with us, and we wish you and your children a wonderful year of discovery!

Sean Power
Director General

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FOREWORD BY MME CAPEL,
HEAD OF MATERNELLE ET PRIMAIRE
(KINDERGARTEN AND PRIMARY)

We present ourselves as a French school with a bilingual programme because we offer the French education curriculum, aligned with the Harnos programme. It is taught in two languages in Maternelle, with priority given to learning in French as pupils enter Primary to ensure optimal development of all children and a solid basis in French by the start of secondary school. Our whole educational team, consisting of French class teachers, English teachers and subject teachers (some of whom work in two languages), work together to ensure the success of these programme, deploying the full force of their expertise and experience, and the personal attention we give to each pupil.

We thank all parents for placing their trust in us, for walking with us every step of the way and for supporting the close and vital link between school and home that is the foundation of happy and successful children.

A. Overview

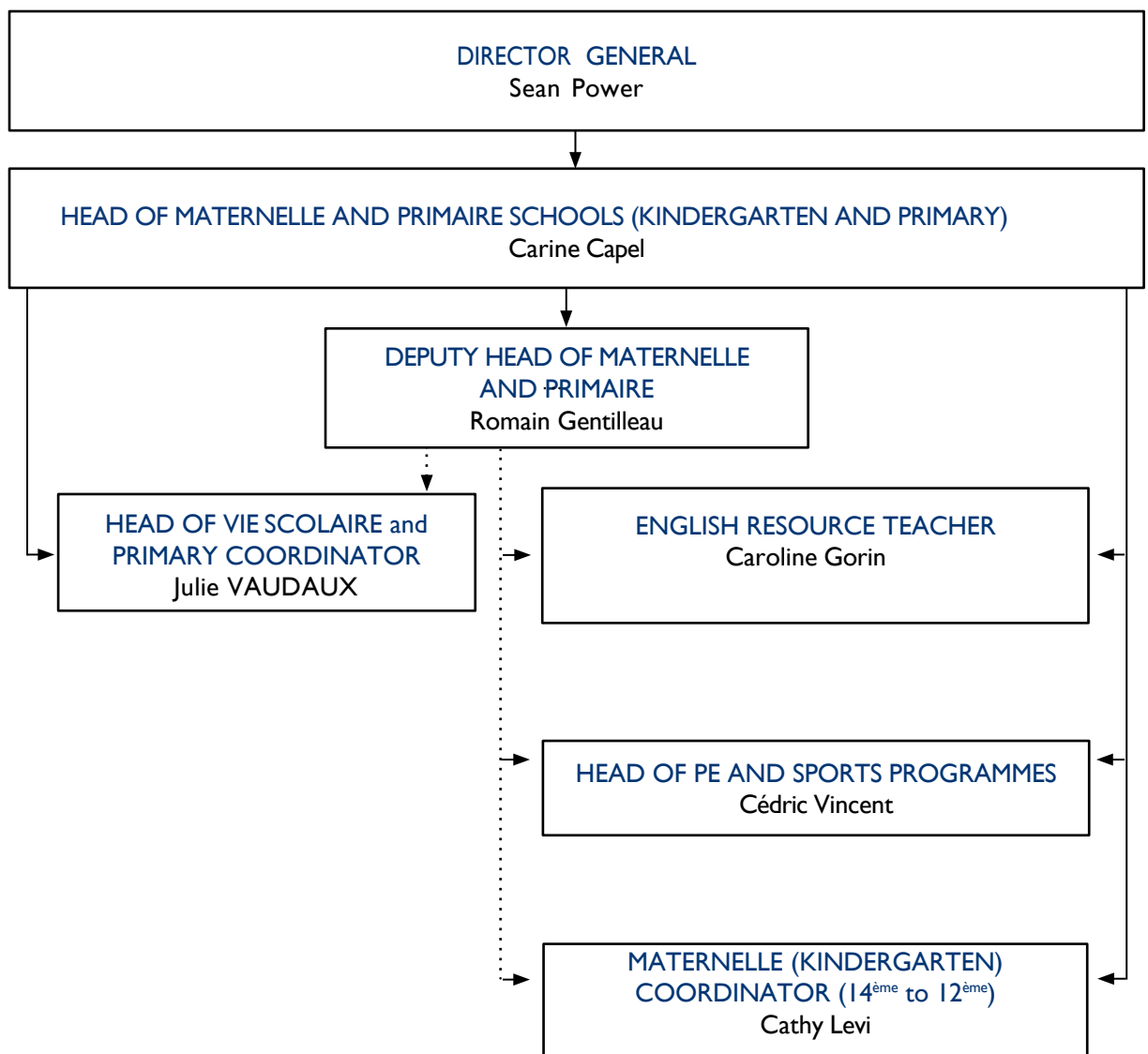
Introduction

Founded in 1905 by the St Francis de Sales Missionaries, Florimont is a Catholic school that has had a lay management since 1995. Management continues to collaborate closely with the religious congregation, which still owns the Institut and ensures its values remain central to the school ethos.



School organisation

The school's administration is structured to ensure the most efficient care of pupils, as follows:



Curriculum

The table below shows the naming system used at Institut Florimont compared with the Swiss, French, US and UK systems (January to January).

Year of birth	2022	2021	2020	2019	2018	2017	2016	2015
Florimont	14 ^{ème}	13 ^{ème}	12 ^{ème}	11 ^{ème}	10 ^{ème}	9 ^{ème}	8 ^{ème}	7 ^{ème}
Geneva	Jardin d'enfants	1P	2P	3P	4P	5P	6P	7P
France	Petite section	Moyenne section	Grande section	CP	CE1	CE2	CM1	CM2
US	Pre-school	Pre K	Kinder-garten	G1	G2	G3	G4	G5
UK	Nursery	Reception	Yr1	Yr2	Yr3	Yr4	Yr5	Yr6

Note 1: At Florimont, as in the French system, a child's primary education begins in 11^{ème}. Up to that point, all children born in the same calendar year are placed in the same level. In other systems, for example, the child's age is taken from 1st September to 31st August, which can lead to a gap for some pupils. From 11^{ème}, the educational team decides a pupil's class level based on entrance tests.

Note 2: Classes may have multiple levels depending on the year and number of new pupils.

Learning pathways

Your child's linguistic profile

We firmly believe in offering educational programmes that specifically meet our pupils' needs. To do this, we need the details of your child's linguistic profile to ensure they can progress and reach their full potential. Parents are therefore asked to complete a short questionnaire for each child before the start of the new school year so we have your family's linguistic profile on file.

MATERNELLE (KINDERGARTEN)

14^{ème} (3-4 yrs): Pre-Bilingual pathway
Morning lessons taught in French and afternoon in English
13^{ème} (4-5 yrs): Bilingual pathway
Alternating one day in French/one day in English, both languages on Wednesday mornings
12^{ème} (5-6 yrs): Bilingual pathway
Alternating one day in French/one day in English, both languages on Wednesday mornings

Intensive French Language of Instruction (FLSco) classes are offered in Maternelle if considered necessary.

PRIMAIRE (PRIMARY)

11 ^{ème} (6-7 yrs) - 10 ^{ème} (7-8 yrs): French-bilingual pathway for all pupils	
All pupils	
<p>French-bilingual pathway for all pupils with 6 periods English language in level groups + 4 periods in English (2 PE and 2 art/music in whole class group) = 10 periods of English a week.</p> <p>Plus 2 options for additional fee: - Intensive French lessons (known as 'Français Langue de Scolarisation' or FLSco) (for details on assessment and school recommendation, see page 21)</p> <p>- Intensive English lessons (from 10^{ème}, 7-8 yrs) (for details on assessment, school recommendation and parents' choice, see page 22)</p>	
9 ^{ème} (8-9 yrs) - 8 ^{ème} (9-10 yrs) - 7 ^{ème} (10-11 yrs)	
Pupil profile	Pathway options*
Pupil has satisfactory level of French and English	<p>French pathway with 6 periods of English in level groups (pupil level assessed) (subject to approval by the educational team OR Bilingual pathway with 10 periods of English per week (6 periods of English in level groups + 4 English language History-Geography-Science-Technology in smaller groups)</p>
Pupil does not have satisfactory level of French	<p>French pathway OR French pathway + intensive French (FLSco) (for details on assessment and school recommendation, see page 21)</p>
Pupil does not have satisfactory level of English	<p>French pathway OR French pathway + intensive English (for details of option for additional fee, see page 22)</p>

* subject to approval by the educational team

For recommendations on the most suitable pathway for your child, please contact:

- your child's class teacher, the FFL teacher and/or the Head if you have any queries about French.
- your child's English teacher and or English resource teacher, Caroline Gorin (cgorin@florimont.ch) if you have any queries about English.

CLASS COMPOSITION

Classes consist of children of a mixture of all levels together. Pupils in the bilingual pathway are mixed in classes with pupils in the francophone pathway. All classes and groups are also mixed again for each new school year.

Teaching staff

ADMINISTRATION

Head of Primaire and Maternelle Schools (Kindergarten and Primary)

Carine Capel, ccapel@florimont.ch

Deputy Head of Maternelle and Primaire (Kindergarten and Primary)

Romain Gentilleau, rgentilleau@florimont.ch

Primary School Coordinator and Head of Vie Scolaire

Julie Vaudaux, jvaudaux@florimont.ch

Head of PE and Sports Programmes

Cédric Vincent, cvincent@florimont.ch

Maternelle (Kindergarten) Coordinator (14^{ème} – 12^{ème})

Cathy Levi, clevi@florimont.ch

English Resource Teacher

Caroline Gorin, cgorin@florimont.ch

VIE SCOLAIRE (PASTORAL CARE TEAM)

Head of Vie Scolaire

Julie Vaudaux, jvaudaux@florimont.ch

Team

Jérémy Fuchs

Samantha Monaco

Fatma Akcasoy

Fanny Moulin

Maklough Nordine

Claire Borcard (part-time)

Vie Scolaire (pastoral care) for Maternelle and Primaire

viescolaireprim@florimont.ch

Tel: 022 879 00 50

SCHOOL NURSES

Caroline Steinmyller, infirmierie@florimont.ch

Laura Cabasson, infirmierie@florimont.ch

CHAPLAINCY

Muriel Midroit, mmidroit@florimont.ch

Virginie Simond, vsimond@florimont.ch

Daniel Darbellay, ddarbellay@florimont.ch

Priest from St François de Sales' congregation



OTHER USEFUL CONTACTS

Main Institut Florimont reception
Reception, reception@florimont.ch

School transport
Lina Russo, lrusso@florimont.ch

Extra-curricular activities
Laetitia Massin, lmassin@florimont.ch

Head of Admissions and Private Lessons
Brice Clerc, bclerc@florimont.ch

Bursar
Nicolas Stettler, nstettler@florimont.ch

Educational Research and Innovation Unit
Yann Houry, yhoury@florimont.ch
Daniel Eves, deves@florimont.ch

Library
Béatrice Charrier, bcharrier@florimont.ch
Claire Borcard, cborcard@florimont.ch

English Library
Sarah Anglade, sanglade@florimont.ch

Cambridge English examinations
Ciara Barrell, cbarrell@florimont.ch

Accounts
compta@florimont.ch

Institut Florimont bookshop
librairie@florimont.ch

Head of Security
Pascal Marti, pmarti@florimont.ch

APEF, Florimont Parents' Association
www.apef.ch, info@apef.ch

Head of Maternelle (Kindergarten) crèche
Fanny Moulin, fmoulin@florimont.ch
Tel: 076 438 82 64

Primary after-school study
Maklough Nordine, manordine@florimont.ch
Tel: 076 657 09 91



MATERNELLE (KINDERGARTEN) TEACHING STAFF

BILINGUAL CLASSES	ROOM	CLASS TEACHERS		CLASSROOM ASSISTANTS
14 ^{ème}	8108	Cathy Levi clevi@florimont.ch (French in am)	Carolina Eitz ceitz@florimont.ch (English in pm)	Laureline Corre lcorre@florimont.ch and Scarlett Geiser sgeiser@florimont.ch
13 ^{ème} 1 (et 13 ^{ème} 2)	8112	Marie-Jeanne Sylvain mjsylvain@florimont.ch and Hilla Malka hmalka@florimont.ch		Gaëlle Mininger gmininger@florimont.ch and Charlotte Guerquin cguerquin@florimont.ch
13 ^{ème} 2 (et 13 ^{ème} 1)	8109	Hilla Malka hmalka@florimont.ch and Marie-Jeanne Sylvain mjsylvain@florimont.ch		Charlotte Guerquin cguerquin@florimont.ch and Gaëlle Mininger gmininger@florimont.ch
12 ^{ème} 1	8209	Marion Nordine mnordine@florimont.ch and Suzy Rochester srochester@florimont.ch		Stéphanie Ruhin sruhin@florimont.ch and Metzi Vasconcelos mvasconcelos@florimont.ch
12 ^{ème} 2	8204	Suzy Rochester srochester@florimont.ch and Laure Raoust lraoust@florimont.ch		Metzi Vasconcelos mvasconcelos@florimont.ch and Stéphanie Ruhin sruhin@florimont.ch



PRIMAIRE (PRIMARY) TEACHING STAFF

11^{ème} and 10^{ème}

CLASS	ROOM	CLASS TEACHER	
11 ^{ème} 1	1110	Laurie Lucas llucas@florimont.ch	
11 ^{ème} 2	1108	Romain Gentilleau rgentilleau@florimont.ch	Lucile Oeuvray loeuvray@florimont.ch
11 ^{ème} 3	1107	Céline Vouriot cvouriot@florimont.ch	
10 ^{ème} 1	1210	Emeline Louis elouis@florimont.ch	
10 ^{ème} 2	1211	Anne-Solène Quennemet asquennemet@florimont.ch	
10 ^{ème} 3	1201	Clotilde Meurisse cmeurisse@florimont.ch	
10 ^{ème} 4	1205	Charles Bohler cbohler@florimont.ch	

9^{ème}, 8^{ème} and 7^{ème}

CLASS	ROOM	CLASS TEACHER	ENGLISH TEACHER
9 ^{ème} 1	1209	Nelly Seignobosc nseignobosc@florimont.ch	Louise McGrath lmcgrath@florimont.ch
9 ^{ème} 2	1208	Paul-Henri Courbier phcoubier@florimont.ch	Sarah Anglade sanglade@florimont.ch
9 ^{ème} 3	1207	Nadège Rousseau nrousseau@florimont.ch	Abigail Wakeling awakeling@florimont.ch
9 ^{ème} 4	1206	Virgine Dal Ponte vdalponte@florimont.ch	Daphnée Gerson dgerson@florimont.ch
8 ^{ème} 1	1306	Cécile Dereux cdereux@florimont.ch	Timothy Frank tfrank@florimont.ch
8 ^{ème} 2	1305	Pascale Corchia pcorchia@florimont.ch	Daphnée Gerson dgerson@florimont.ch
8 ^{ème} 3	1304	Fanny Nicolas fnicolas@florimont.ch	Abigail Wakeling awakeling@florimont.ch
7 ^{ème} 1	1308	Carole Thebaud carolethebaud@florimont.ch	Caroline Gorin cgorin@florimont.ch
7 ^{ème} 2	1309	Laure Prouteau lprouteau@florimont.ch	Timothy Frank tfrank@florimont.ch
7 ^{ème} 3	1302	Lise Nicoud lnicoud@florimont.ch	Sarah Anglade sanglade@florimont.ch

SUBJECT TEACHERS

SUBJECT	ROOM	TEACHER	CLASS
English as a Second Language (ESL)	1016	Anna Graszka agrasza@florimont.ch	11 ^{ème} , 10 ^{ème} , 9 ^{ème} , 7 ^{ème}
	1017	Catherine Grant cgrant@florimont.ch	11 ^{ème} , 10 ^{ème} , 9 ^{ème} , 8 ^{ème}
	1101	Ciara Barrell cbarrell@florimont.ch	10 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
	1018	Christine Copponnex ccopponnex@florimont.ch	11 ^{ème} , 10 ^{ème} , 8 ^{ème}
	1006	Leanne Veitch lveitch@florimont.ch	11 ^{ème} , 10 ^{ème} , 9 ^{ème}
	-	Carolina Eitz ceitz@florimont.ch	11 ^{ème}
	-	Christine D'Angio cdangio@florimont.ch	11 ^{ème}
Bilingual English	1207 1307	Abigail Wakeling awakeling@florimont.ch	9 ^{ème} , 8 ^{ème}
	1208 1302	Caroline Gorin cgorin@florimont.ch	7 ^{ème}
	1305 1308	Daphnée Gerson dgerson@florimont.ch	9 ^{ème} , 8 ^{ème}
	1206	Timothy Frank tfrank@florimont.ch	8 ^{ème} , 7 ^{ème}
	1306 1303	Sarah Anglade sanglade@florimont.ch	9 ^{ème} , 7 ^{ème}
	1209	Louise McGrath lmcgrath@florimont.ch	9 ^{ème}
German	1205	Aline Leininger aleininger@florimont.ch	9 ^{ème} , 8 ^{ème} , 7 ^{ème}
		Romain Devauchelle rdevauchelle@florimont.ch	
Art	1112	Céline Noegelen cnoegelen@florimont.ch	11 ^{ème} , 10 ^{ème} (in English)
		Sophie Arrandel sarrandel@florimont.ch	9 ^{ème} , 8 ^{ème} , 7 ^{ème}
Library	4213	Béatrice Charrier bcharrier@florimont.ch	14 ^{ème} , 13 ^{ème} , 11 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
		Claire Borcard (part-time) cborcard@florimont.ch	12 ^{ème} , 10 ^{ème}
English library	-	Sarah Anglade sanglade@florimont.ch	11 ^{ème} , 10 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
	-	Carolina Eitz ceitz@florimont.ch	13 ^{ème} , 12 ^{ème}

SUBJECT	ROOM	TEACHER	CLASS
Optional Intensive English	-	Sarah Anglade sanglade@florimont.ch (depending on numbers)	10 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
		Daphnée Gerson dgerson@florimont.ch (depending on numbers)	10 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
		Timothy Frank tfrank@florimont.ch (depending on numbers)	10 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
Music	1111 and 8206	Benjamin Lubrano blubrano@florimont.ch	9 ^{ème} , 8 ^{ème} , 7 ^{ème}
		Céline Noegelen cnoegelen@florimont.ch	14 ^{ème} , 13 ^{ème} , 12 ^{ème} (bilingual) 11 ^{ème} , 10 ^{ème} (English)
Christian religion classes (Primaire/Primary)	Salle de religion	Muriel Midroit mmidroit@florimont.ch	Maternelle (bilingual), 11 ^{ème} , 10 ^{ème}
		Virginie Simond vsimond@florimont.ch	9 ^{ème} , 8 ^{ème} , 7 ^{ème}
Faith awareness (Maternelle/ Kindergarten)	-	Daniel Darbellay (church choir) ddarbellay@florimont.ch	11 ^{ème} , 10 ^{ème} , 9 ^{ème} , 8 ^{ème} , 7 ^{ème}
PE	-	Cédric Vincent cvincent@florimont.ch	9 ^{ème} , 8 ^{ème} , 7 ^{ème}
	-	Cyprien Joly cjoly@florimont.ch	12 ^{ème} (bilingual), 11 ^{ème} , 10 ^{ème} (English)

RESOURCES TEAM

Specialist teacher, Joint Manager of Resources team	Béatrice Dubo bdubo@florimont.ch
Specialist teacher, Joint Manager of Resources team	Benjamin Bricout bbricout@florimont.ch
Educational Psychologists (part-time)	Morgane Bezat mbezat@florimont.ch
	Lejla Cengic lcengic@florimont.ch
Vie Scolaire / Support/substitute teacher	Claire Borcard (part-time) cborcard@florimont.ch
Support/substitute teacher (part-time)	Clara Darques cdarques@florimont.ch
Support/substitute teacher (part-time)	Émeline Marguin emarguin@florimont.ch
English-language support teacher (part-time)	Christine D'Anglio cdanglio@florimont.ch
Substitute teachers	Luce Guignery lguignery@florimont.ch and Devika Shukla dshukla@florimont.ch

FLSco

French Language of Instruction (FLSco)	Zahida Viotti zviotti@florimont.ch
	Céline Noegelen (part-time) cnoegelen@florimont.ch (depending on numbers)

Private practitioners

These specialists work part-time on campus and in collaboration with the educational team but offer their services privately. For more information, please email the resources team at pole.ressources@florimont.ch

Handwriting therapist	Béatrice Rollet
Handwriting therapist	Laurence Piacentini
Speech therapist	Post currently vacant
Occupational therapist	Laura El Tayar

TUTORING AND PRIVATE LESSONS: Please contact Brice Clerc (bclerc@florimont.ch), Head of Admissions and Private Lessons, who can recommend students and tutors. Please note that private lessons must not be held during school hours. They can be held in after-school study time (4.45-6pm) and on the school campus.

If you are interested in joining the parents' association, please sign up using one of the links below:

- To become a parent representative in your child's class:
<https://apef.ch/apef/les-parents-delegues/>;
- To help organise key school events:
<https://apef.ch/soutenir-apef-engagement/>;

School community

APEF: ASSOCIATION DES PARENTS D'ÉLÈVES DE FLORIMONT

APEF, Florimont Parents' Association is an important point of contact within the Institut. It aims to foster a nurturing environment for learning and life, by achieving three objectives:

- maintain constant and constructive communication between parents, the teaching staff and school administration;
- support the Institut and use its expertise to organise extra-curricular projects;
- enhance the Institut's offering through social activities, conferences and other events.

APEF's involvement and activities strengthen the bonds of the school community and uphold the Institut's core values.

For more information, go to www.apef.ch or email info@apef.ch

Please email the team at info@apef.ch to get involved in their various projects.

Alice Dworiany	Coordinator of parent representatives APEF President presidence@apef.ch
Jess Borloz Bachin and Marie Dumesnil	Coordinators of APEF representatives in Kindergarten maternelle@apef.ch
Laurence Dubuc	Coordinator of APEF representatives in Primary primaire@apef.ch

FLO'SOLIDAIRE

In our world where drastic events can occur with no warning, the Institut believes in highlighting the importance of certain values. Solidarity is one such value and to put this into action, Florimont chooses a local charity every year to support through fundraising and collective experiences, such as Partage and Aigues-Vertes. Collaborating in this way gives pupils the chance to get involved and regularly support people and organisations. The spirit of volunteering is the motivation behind a range of sporting and cultural events and community initiatives, including the Course de l'Escalade (fun run held annually in Geneva's old town <https://escalade.ch/en/>).

FLOVERT

Flo'vert is the sustainability arm of APEF, Florimont's Parents' Association, involving parents in sustainable initiatives and building on the school community's environmental commitments.

Actions include:

- holding second-hand book sales to encourage reuse and share resources;
- organising sale of second-hand PE kits to promote recycling and reduce waste (for new items please contact Fourteen (<https://14fourteen.com>));
- recycling old sports clothes into shoe bags for pupils, an initiative that gives textiles a new life and reduces waste. This year, three primary classes will be given shoe bags made from recycled sports clothing.

These initiatives show the commitment of Flo'vert and APEF in promoting responsible and sustainable action, contributing to students' environmental awareness and creating a greener, more united school community.

AAEF: ASSOCIATION DES ANCIENS ÉLÈVES DE FLORIMONT (WWW.FLOANCIENS.CH)

Established in 1920, AAEF is an association for all former Institut pupils with a common focus of friendship, solidarity, support, dialogue and tradition.

The role of AAEF is:

- to encourage and maintain the links and support between former Florimont students;
- to organise events encouraging current pupils to uphold the traditions and spirit of the Institut. The association has over 1,780 members.

FLORAISON

The Floraison programme is Institut Florimont's alumni network, established in 2020.

Floraison brings alumni together and strengthens the links with the Florimont community. It pledges to maintain the special relationship between Florimont and all pupils, past and present, and creates networking events for our alumni to meet and share professional or academic opportunities, offerings and services.



B. Education at Institut Florimont

Programmes

The programmes taught in Maternelle and Primaire (Kindergarten and Primary) are those of the French education system, adapted to Switzerland's *Plan d'étude romand*. In Kindergarten, our curriculum does not incorporate the British or American programmes. We adapt the French programme to the Swiss curriculum and teach it in French and English. Full details are on our website in the following documents:

- "Study Programme for Maternelle",
- "Study Programme 11^{ème}-10^{ème}",
- "Study Programme 9^{ème}, 8^{ème}, 7^{ème}"

These documents outline the main themes and learning objectives in each subject, and are also presented at the information meetings at the start of the academic year.

MATHEMATICS

We use the Singapore method to teach mathematics from 11^{ème} to 7^{ème}.

CURSIVE WRITING

In our school, pupils are exposed to different font types but up to the end of 10^{ème}, they learn the French handwriting model, the Danièle Dumont font for Kindergarten/elementary children.

You can see letter formation samples here:

<https://legestedecriture.fr/produit/cursive-dumont/>

We use Seyes-ruled paper, as in French schools. Letters must sit on the darkest line. Anglo-Saxon and Swiss handwriting styles tend to be bigger than French. In the beginning, lines can be skipped for greater readability if upstrokes and downstrokes are crossing.

There are private handwriting therapists in the Institut who can help pupils who are struggling.

Pupils joining us from 9^{ème} can continue to use the writing model learned previously if it works (we do not insist on changing to the model used in class if it impacts readability).

Assessment

In Maternelle and Primaire (Kindergarten and Primary), skills are assessed in the course of learning, using age-appropriate formats and methods.

GRADES / DEGREE OF SKILL ACQUISITION

From 14^{ème} to 10^{ème}, a pupil's skill acquisition level is colour-coded in their school report.

Skill:

- ☐ Not assessed
- ☒ Starting to acquire
- ☐ Partially acquired
- ☒ Acquired

From 9^{ème} (8-9 yrs), the main elements covered in the programme during the term are also listed in the report alongside a grade (out of 10) to indicate the pupil's level in their main subjects.

As a general guide, grades show the acquisition of a skill as follows:

Skill acquired: 8 to 10/10

Acquiring skill: 5 to 8/10

Skill not acquired or graded: below 5/10 or no grade

Please note:

- Pupils in 9^{ème}, 8^{ème}, 7^{ème} may not receive a grade in their report (NN) if their results are far below expectations.
- A pupil on an adapted educational programme or FLSco course may not receive a grade in their report.
- In these cases, the teachers' comments in the report show the pupil's specific level.

In both cases, our aim is to empower pupils and allow them to participate, rather than subject them to an assessment which does more to discipline than measure ability. For that reason, the main points covered, any teachers' comments and the overview of

the class teacher are vital in understanding your child's progress. They focus on acquiring or developing certain skills, any specific support in place and individual advice to ensure the pupil progresses.

All pupils are tested on their French, English and mathematics abilities at the start of the year.

Their results help us organise the English level groups and also provide information about individual feedback, meaning the educational team can finetune their resources to support each child as fully as possible as the new school year begins.

After the Jeûne Genevois weekend, these tests are used as the basis for organising the English level groups; a videoconference is then arranged for parents and their child's English teacher.

Please note: until the English groups are finalised in term 1 (after the Jeûne Genevois weekend), the History-Geography, Science and Technology courses taught to 9^{ème}, 8^{ème} and 7^{ème} by the class teacher and bilingual English teacher are the same.

Art, music and PE

Pupils are assessed in these subjects but not given a grade or colour-code. Their teacher writes in their report to indicate their progress in these areas.



Homework

There is no assigned homework in Maternelle (Kindergarten) other than occasionally preparing oral presentations and learning new vocabulary. However pupils regularly bring home library books; we encourage you and your child to read them together.

From 1^{ère} (6-7 yrs), we ask you to encourage your child to complete the homework assigned by their teacher, bearing in mind that quality is more important than quantity. It is essential that pupils review at home with a parent or tutor what they have learned that day in school. Pupils must read and learn vocabulary required in dictation.

If your child has lessons with a French or English tutor, parents should insist that the child complete their assigned homework with them (before working on other subjects). This will help them retain the subjects covered in class and build confidence.

From 1^{ère} to 7^{ème}, pupils should be taking around 30 minutes a day to complete their homework, depending on their class programme, personal skills and level of independence.

It is important for pupils to develop independence regarding their homework. Pupils must write down their homework in their correspondence and homework diary (also known as their *agenda*). The day's homework is available in Pronote but only so parents can check what is written in the *agenda*. Children should be encouraged at home to check the homework written in class. Worksheets and other materials are pupils' responsibility and are not distributed via Pronote.

Handouts for homework must be kept in the homework folder which is always in pupils' schoolbag. These are also available via Seesaw (Maternelle to 10^{ème}) or Teams (9^{ème} to 7^{ème}).

Checking your child's class work and homework, making sure that reading and any learning has been completed and that they have learnt any vocabulary/poems is a vital element of monitoring your child's learning. It also helps

create and maintain the link between school and home. If you would like further information or wish to discuss your child's needs at any point in the school year, please contact the relevant teacher. We can always make adjustments to suit your child's pace.

CHECK YOUR CHILD'S HOMEWORK

Children (and their parents) start experiencing daily "homework" when they move into the primary section, consisting mainly of reading and going over lessons. Throughout primary school, these few minutes of daily child-parent time are essential not just to reinforce what has been learnt in class, but to foster the pupil's autonomy and the vital link between school and home. We now know that what a child learns in school is more meaningful if their parents show regular interest in it. So even if your child says that they have done all their homework, show them that you are proud of their work and their daily progress. You'll have countless chances to explain something or congratulate them!



BILINGUAL AND FRENCH PATHWAYS

Since May 2024, our bilingual programme has been audited by bilingualism in education specialist Dr Eowyn Crisfield, to ensure it incorporates current recommendations, the latest research and meets the changing needs of our audience.

Here are some of the key elements of our bilingual programme: “Bilingualism is the ability to understand and use two (or more) languages in certain contexts and for certain purposes” (Carder, 2007).

Maternelle (Kindergarten) - Bilingual pathway

In Kindergarten, our curriculum does not incorporate the British or American programmes. We adapt the French programme to the Swiss curriculum and teach it in French and English.

Pre-bilingual classes in 14^{ème} (3-4 yrs)

Lessons are taught in French in the morning and in English in the afternoon.

Bilingual classes in 13^{ème} and 12^{ème}

Timetable split equally between French and English:

- 2 days/week in English with native English-speaking teacher and assistant in the English classroom
- 2 days/week in French with native French-speaking teacher and assistant in the French classroom.

On Wednesdays, lessons are given in both languages, or French one week and in English the following week.

Teaching English in primary

From 11^{ème} (6-7 yrs), English language is taught over 6 periods a week with children divided into level groups:

- Beginner
- Intermediate
- Upper intermediate
- Proficient

11^{ème} and 10^{ème} - Pathways

The organisation of the bilingual classes changes when pupils enter 11^{ème} (6-7 years) from Maternelle (Kindergarten) to ensure the most effective educational approach to learning expectations. The 50-50 split would be less conducive to acquiring the basics of reading and writing French, which is the priority in 11^{ème} and 10^{ème}. A strong foundation in French is essential to pupils' subsequent learning in both languages.

Most of the pupils' learning is therefore conducted in French by their French class teacher, with 10 periods of English language a week:

- 6 periods of English language, grouped by level
- 4 periods per week (whole class together) of art and sport in English

We teach sport and the arts in English in 11^{ème} (6-7 years) and 10^{ème} (7-8 years) as these disciplines do not use written skills. This prepares pupils for entry to 9^{ème} (8-9 years), whether they are taking the French-speaking or bilingual pathway.

9^{ème}, 8^{ème} and 7^{ème} - French pathway

Once children have learnt the basics in reading and writing French, and the level of their written and spoken skills in both French and English is deemed sufficient, pupils can learn History, Geography, Science and Technology through English, and will now start to use written English. Varying the subjects taught through English (from sport and arts to humanities and sciences) also benefits pupils' overall command of English by introducing more specific vocabulary.

From 9^{ème}, classes consist of pupils enrolled on the French pathway and the bilingual pathway. The class group is only separated for English language (into level groups) and History-Geography-Science-Technology lessons (smaller groups).

When the child has reached an adequate level in both languages, they have two options depending on the family's wishes for the direction of their child's education:

- Option 1: French pathway. Studying History-Geography-Science through French consolidates the pupil's oral and written skills in French.
- Option 2: Bilingual pathway. Pupil learns History-Geography-Science through English. This pathway is recommended if the pupil intends to follow the bilingual pathway in Cycle and Secondaire and study for the International Baccalaureate.

Teaching history/geography/sciences/technology

We stress that both pathways have equal value and when the two options are available, it is up to families to choose the most suitable pathway for their child.

From 9^{ème} (8-9 yrs), the class is divided into two groups for these subjects, given in 4 periods a week:

- pupils in the bilingual pathway are taught by an English-speaking teacher,
- pupils in the French pathway are taught by their French-speaking class teacher.

Both groups (FR & BIL) follow the same study programme in history, geography, science and technology, whether learning in French or English, in smaller groups.

All pupils are tested on their French, English and mathematics skills at the start of the school year. Children are taught in one group for history, geography, science and technology (whole class with class teacher and bilingual English teacher) until the English level groups have been finalised.



Joining the bilingual pathway from 9^{ème}

As a child grows, the more complex their learning becomes. Pupils must have a minimum level in both languages (French and English) to join the bilingual pathway.

For French from 11^{ème}, all class teachers regularly assess pupils in class to determine their level of French.

In English from 9^{ème}, we carry out standardised language tests at the start of the year or when the pupil joins during the year. These tests assess comprehension and spoken and written skills and are identical across all class levels.

For more information on the expectations and details of the curriculum for each English level, please refer to the "Study Programme 9^{ème} - 8^{ème} - 7^{ème}" for your child's class.

All decisions on a pupil's acceptance on the bilingual programme are made by teaching staff.

The following options below are offered if additional language support is needed depending on the child's profile and family's wishes:

- French as Language of Instruction lessons (FLSco): these are compulsory and to be paid by families (more information below)
- Intensive English lessons (from 10^{ème}): optional, to be paid by families (more information below)

Changing pathways

Pupils may switch from the French to the bilingual pathway in the middle or at the end of the academic year as we test pupils' language ability. A bilingual committee consisting of class teachers, English teachers and the Head of the Primary school meets to consider a pupil's transfer to the bilingual pathway the following term or year.

The bilingual committee bases its decision on the child's progress in both French and English, and informs families accordingly, who then accept or decline the team's offer.

French as the Language of Instruction (FLSco)

Lessons in French as the Language of Instruction are offered to pupils who do not speak French or who speak another language at home so they can quickly improve in order to follow lessons, read and produce French in class.

FLSco lessons (CECRL levels A1 to B2) are available to primary pupils who have little or no French.

In Maternelle (Kindergarten), FLSco lessons consist of language boosts that tie in with reception class activities.

These sessions allow pupils who have newly joined or who come from a non-French speaking household to immerse themselves in French, rapidly developing their spoken skills and gradually building their writing ability.

FLSco lessons are compulsory for all non-French speakers whose level of French is below the pupil's school year. The method and number of sessions needed varies according to the school's recommendations and the child's level.

This option (for additional fee) gives French beginners the chance to acquire the tools they need, and benefit from targeted support so they enjoy their learning to the full, with a view to ultimately transferring to the bilingual programme.

Lessons are held in school hours. Please contact Zahida Viotti at zviotti@florimont.ch for more information.

The table below indicates the recommended number of sessions (45 CHF/session).

Complete beginner (A0-A1)	6-8 periods a week
Beginner (A1-A2)	5 periods a week
Intermediate (B1)	3 periods a week

Diploma in French Language Studies (DELF) Cambridge examinations

Families may register their child for the DELF Prim examinations in 10^{ème} to 7^{ème}. If your child is not a French national and learning French, you can have their linguistic skills certified with an internationally-recognised official diploma! Issued by the French Ministry of Education, the DELF Prim assesses the French language abilities of primary school children. The exams (optional and for additional fee) aim to encourage and build confidence in the youngest candidates and are based on positive assessment. The objective is not to penalise but to value and reward learning French. Whether your child is a beginner, at intermediate level or higher, participating in the Primary DELF is a fulfilling experience. If you would like your child to benefit from the many advantages this diploma can bring, with the support of one of our own teachers, please contact our FLE teacher, Zahida Viotti (zviotti@florimont.ch) before the February holidays

A brief award ceremony attended by Mr Power will be held in school to present certificates.

Intensive English option

This option (1,000 CHF per term) gives pupils an additional three periods of English a week, outside school hours: at lunchtime on Tuesdays and Thursdays (12.0-12.50 pm) + during evening study on Mondays (4.0-4.30pm).

Pupils with Beginner or Intermediate level English are separated into groups of 6 or 7 at their level and work in depth on what they are covering in class to accelerate their learning.

Teachers provide activities that focus on spoken skills, vocabulary and language fluency so that pupils can develop their command of English, with a view to joining the bilingual pathway. Please contact Caroline Gorin for more information (cgorin@florimont.ch).

Every year, the school offers our non-native English-speaking pupils in 9^{ème}, 8^{ème} and 7^{ème} the option to sit the Cambridge YLE (Young Learner Examinations) at our campus. The exams are divided into 3 levels – Starters, Movers and Flyers – each including three sections: written comprehension (reading), oral comprehension (listening) and speaking. Our English teachers can advise you on the best level for your child.

Coordinated at Florimont by Ciara Barrell, these exams (optional and for additional fee) are a first taste of international English assessment. They can give pupils a positive experience as they build on their English language skills and develop self-confidence. An information session is planned for January. Ms Barrell will also hold a preparatory session to present the exam format to registered pupils. Our pupils are always very proud to have taken these exams. At the start of the following school year, a small ceremony is held to present certificates and celebrate their achievements. For more information, please contact Ciara Barrell (cbarrell@florimont.ch).

German

From 9^{ème}, pupils have two periods of German per week. Classes are given by two German teachers who each take half the class and teach at the same time. Each half-class group consists of mixed abilities (beginner, intermediate and advanced pupils together). A textbook is used from 8^{ème} and the language is taught through games, nursery rhymes and a range of activities to achieve level A1 by the end of 7^{ème}.

If pupils are struggling in French and/or English, parents can ask the German teacher not to grade their German skills. This will be recorded on the pupil's school report.

If your child joins Florimont in 7^{ème} and does not have the basic German that we build on in 9^{ème} and 8^{ème}, we provide all the material needed for them to catch up in

their own time. As there is no guarantee that these pupils will reach the required level by the end of the school year, we recommend that they join a German beginners' group when they start 6^{ème} to reinforce the basics.

PE (Physical Education)

The school's sport regulations (at the back of this brochure and available on our website) are distributed at the start of the academic year and contain all necessary information. Parents are asked to sign and return an acknowledgement of these regulations to their child's class teacher at the start of term. Please check your child's timetable in Pronote or their correspondence and homework diary to see which days they have sport.

Make sure your child is wearing Institut Florimont PE kit and appropriate footwear on the days they have PE. Pupils must have sports footwear specifically for indoor use. The school gives each pupil a canvas sports bag at the start of term for storing their PE kit at school.

Pupils must also wear the Institut's PE kit for specific sports events. It is recommended that pupils who practice extra-curricular sports have two pairs of trainers, one pair for this activity and the other for PE lessons.

In November-December, pupils in 8^{ème} follow a course of swimming lessons as part of their PE programme. All pupils are expected to participate, regardless of their level (exemptions only granted on receipt of a doctor's certificate provided by parents). Pupils will have the usual weekly amount of PE during this period, as follows: 45-minute swimming lesson and 45-minute PE lesson at school, giving a total of two periods a week.

Please note:

- Pupils may only be excused from swimming (and join another class) on presentation of a doctor's certificate. If they do not have this document, they will have to go to the swimming pool with their class.
- If a pupil does not have a doctor's certificate but is unwell or tired, you may keep your child at home.

If you have any queries about PE, please contact Cédric Vincent at cvincent@florimont.ch.

Art and music

Art and music are taught to the whole class together by specialist teachers, in English in 11^{ème} and 10^{ème} and in French in 9^{ème}, 8^{ème} and 7^{ème}.

Pupils actively participate with their teachers in the school's arts and cultural projects, by decorating the playground, producing posters for the corridors, choir and instrumental groups at Christmas, and so on.

Resources team

The school resources team consists of teachers (including two subject teachers), French-speaking and English-speaking support teachers, educational psychologists and specialist therapists on a private basis (occupational and handwriting therapists, in the process of recruiting a speech therapist). The team is tasked with screening and supporting our pupils with special needs, and also creates and compiles resources to support the teaching staff with their everyday requirements.

After-school workshops are also organised by the art and music teachers and specialist teachers for certain needs in small groups.



Libraries

Our primary section has two libraries:

A mainly French-language library or resource centre (Bibliothèque Centre de Documentation/BCD) and an English-language library.

The French library has a large collection of titles and a small selection of English books; it includes everything from novels to non-fiction, children's books and magazines for pupils and teachers to enjoy.

All classes in Maternelle and Primaire (Kindergarten and Primary) have one timetabled period a week in the library. Teachers use this time to read aloud from a range of texts - from contemporary and traditional stories to extracts from books - and explore subjects covered in class. Pupils can also use the computer in the resource centre to view the catalogue and search for items.

Maternelle teachers can either hold this session in the resource centre or in a room adjacent to the Maternelle building.

Pupils are free to browse independently and borrow items for up to two weeks. Every pupil in the school has a library account which records all the books they borrow. Children in the primary classes are also free to visit the library every day from 11.45am to 12.40pm. At the end of every school year, pupils in the primary classes (11^{ème}-7^{ème}) can make suggestions for new books to be acquired for the library in the following academic year.

Parents can view all the titles available in the resource centre via this link:

<http://biblioprimaire.florimont.ch/French/Main.htm>,

but may not access their child's library account. Loan reminder notices are automatically emailed to parents 3 days before a book is due to be returned.

If you have any queries, please email the librarians at bibliotheque.ecole@florimont.ch

The Institut also has an English-language library. Pupils in 11^{ème} to 7^{ème} may visit once a week with the English teacher and borrow books suited to their level. The English library is run by one of our English teachers, Sarah Anglade (sanglade@florimont.ch).

Parents will be charged for the cost of books borrowed from either library which are not returned or lost.

Eco-School

Since 2017, our school has proudly flown the Eco-School flag, and one of the first institutions to commit to this international label. With over 1,600 m² of solar panels, separate waste and recycling bins and cultivating natural areas all around the school, our campus reflects our ongoing commitment to sustainability. The Eco-School certification is awarded for continuous improvement, acknowledging our actions and motivating us to move forward with our educational and environmental objectives.

Since September 2024, the theme we have chosen for our ecological action is biodiversity.

Every year, we actively encourage every pupil from 14^{ème} to 7^{ème}, the educational team and families to support our environmental projects.

This label reflects our determination to nurture citizens who are responsible, curious and respectful of nature. By putting sustainable steps in place, monitoring our progress and making decisions collectively, we firmly place ecology at the heart of our educational programme.



FLO NATURE SCHOOL: LEARNING IN THE FRESH AIR ALL YEAR ROUND

To the great excitement of 13^{ème} and 12^{ème}, we have recently made the forest a regular setting for learning, focussing on children and their environment.

Pupils in both Maternelle years spend alternate Wednesday mornings in a nearby park, discovering, understanding and appreciating nature, and learning about the changing seasons. Regular open-air sessions, in all weather, allow pupils to learn through free play by exploring and observing nature. Their confidence develops in an open yet safe natural setting under the supervision of their teachers and accompanying adults. There are many long-term benefits to:

- health (developing motor skills, stimulating senses, reducing stress),
- education (social skills, self-esteem, independence, imagination),
- environment (understanding and respect for living things).

The teachers of 13^{ème} and 12^{ème} take their pupils outside for their lessons where they use their motor skills and learn through activities involving mathematics, language and science. The Institut attaches great importance to holistic development, especially in Maternelle, and our educational and social plan reflects this. We believe that children who have made a connection with their sense of self, with others and with nature will grow up caring about and feeling connected to the world around them.

For more information, please see our “Flo Nature School” guide on the school website.



Digital tools

Digital technologies are an unavoidable and integral part of our daily lives, and children are exposed to them at an increasingly early age. By bringing this technology into the classroom, we are giving future generations the skills they need to succeed in a fast-evolving world. These tools offer teachers and pupils many advantages and can help improve children's learning outcomes. However their use must be properly controlled by teachers whose role as educators is still of the greatest importance - at the risk of occasionally being discouraging, frustrating or ineffective.

Being aware of the function of digital devices and how to use them sensibly is one of our priorities. In our school, depending on the children's level, classes use tablets and/or laptops to help them with the schoolwork, gradually developing their use from Maternelle to 7^{ème}.

Maternelle (Kindergarten):

The use of digital tools in Maternelle is kept to a minimum. All classes are equipped with interactive white boards (IWBs) and used sparingly by teachers (around 30 minutes a day) for purely educational purposes, such as songs, English exercises, illustrating vocabulary, etc.

Each class also has 5-6 tablets, used in planned group activities or to take photos. Usage time by pupils is strictly controlled and limited to 10-15 minutes a day per child. This time is never offered as a reward or as an incentive to avoid pupils rushing their work.

A tablet is one of a selection of tools used to assist learning.

Primaire (Primary):

Children in 11^{ème} and 10^{ème} use tablets to access Seesaw, handwriting apps and games for example that practice mathematical skills.

Tablet usage is the same for older classes with apps to develop mental arithmetic, record audio and video or watch educational videos.

From 9^{ème} to 7^{ème}, pupils regularly use iPads and Macs to develop digital skills assessed by PIX (skills defined by the CRCN (digital competence framework), see pix.fr) according to age and by working on transversal projects. Pupils continue to develop these skills up to Diploma level so that every Florimont student is PIX-certified.

In 7^{ème}, each pupil is given their own school iPad for use in school only. We have decided to introduce this scheme to aid the transition to 6^{ème} and to optimise use of online educational resources in class to save time and have more flexibility.

DIGITAL SKILLS

Pupils develop digital skills through various projects (presentations, Musée de la Renaissance, science fair, etc.) and need to learn how to create a PowerPoint document, use Word to produce a clear, organised text, navigate a shared digital platform (Teams from 9^{ème}), work competently in Canva and iMovie for a project, and use a digital communication tool or service.



USE IN THE CLASSROOM

Digital tools are generally used for short periods (15/20 minutes in 10^{ème} to 40 minutes in 7^{ème}) for exercises such as reading workshops (questionnaires, reading challenges and differentiated reading), linguistic activities (spelling, grammar, English oral comprehension, etc.) and maths in small groups. Short interactive quizzes or speed activities (5-10 minutes) using interactive software can often be useful to motivate pupils, but can also be a distraction!

Books, folders, exercise books and pens are and will continue to be part of our everyday lives, and we will always champion these learning tools!

CHARTER ON DIGITAL USE

Our code of conduct on the use of digital tools must be signed at the beginning of every school year.

Safer internet use

The big questions are: what is it for? How do I use it? What are its limitations? What responsibilities do I need to consider when using this tool?

Every year our school participates in the Safer Internet Day programme:

(<https://www.saferinternetday.org/>)

Our curriculum for 11^{ème} to 7^{ème} includes making pupils aware of screen time and safe internet usage. The aim of this programme is to teach young people about the risks of the internet by encouraging them to ask themselves the right questions, develop good instincts and safer, more responsible practises online and on all devices.

Below are examples of the projects different classes have worked on and shared throughout the school:

11^{ème} and 10^{ème}: Screen-free weekend and family questionnaire

9^{ème}: Posters on the dangers/overuse of screens

8^{ème}: Presentation on useful internet searches, sensible internet use

7^{ème}: Photo-stories or films on cyberbullying, sharing personal data, posting on the Internet and fake news

We say No! to young people on social media

Children under 13 are forbidden from using social media because of the risks to their welfare.

It is important to go over the reasons for this (again) at home as well as at school.

Scamming, identity theft, blackmail, data theft, cyberbullying, disinformation, defamation, exposure to unwanted content such as hate messages and violence: these are some of the dangers which social network users face.

It's easy to get addicted to scrolling through social media post, and excessive use can lead to sleep problems, eye strain, negative body image and even social isolation.

Research has shown that the more time teenagers (and younger children!) spend on social media, the more they compare themselves with others, and risk developing an addiction, anxiety, low self-esteem and symptoms of depression.



Christian faith

BIBLE AWARENESS IN MATERNELLE

In Maternelle (Kindergarten), we offer Bible sessions to all children. These fortnightly 45-minute sessions are run by Muriel Midroit and held in the classroom in the presence of the class teacher or teaching assistant. The focus is on listening and sharing experiences respectfully with all the pupils in the class, unless parents do not wish their child to take part.

At the start of the school year, parents complete an e-form to indicate whether they want their child to attend bible awareness sessions.

A different Bible story is presented at each session through a range of media, and children then talk about the story and their reactions to it. They are introduced to some of the main characters of the Old Testament (Abraham, Noah, Joseph, Moses, Samuel, David, Elijah and Jonah), and then learn about the life of Jesus through the Gospels (his childhood and adult life, the people he meets and parables). At the end of the session, the children are given a sheet with the story's Bible references to keep in their folders.

Over the course of the year, the classes visit the chapel and learn about its furniture and the liturgical vestments worn for different festivals. At Christmas and Easter, the children in Maternelle and their parents are invited to a celebration in the chapel organised by Primary pupils. These occasions, taught to 13^{ème} and 12^{ème} in two languages, are shown in your child's Pronote timetable as "Eveil biblique". Please contact Muriel Midroit at mmidroit@florimont.ch for more information.

CHRISTIAN RELIGION IN PRIMARY

In Primaire (Primary), children who are enrolled for Christian religion classes have one period a week. These pupils also sing in the church choir every three weeks, led by Daniel Darbellay.

At the start of the school year, parents complete an

e-form to indicate whether they want their child to attend Christian religion classes.

Children not enrolled for these classes stay with their class teacher for moral and civic education. Christmas, Toussaint, Easter and other important milestones - such as the start and end of the school year, and St Francis de Sales saint's day - are marked by services in the chapel for all children enrolled in religion classes. 8^{ème} and 7^{ème} classes attend Mass, and children in 11^{ème}, 10^{ème} and 9^{ème} attend liturgical celebrations. Parents are always welcome to attend these festivals and dates are available in Pronote.

Catholic chaplaincy

The chaplaincy team prepares children for the sacraments of Baptism, First Confession or First Holy Communion at the request of families. Preparation sessions are held at lunchtime on Tuesdays and Fridays from 12.0-12.45pm. An enrolment letter with information on preparing for these sacraments is sent out at the beginning of the school year. Please contact the chaplaincy team if you have any questions (mmidroit@florimont.ch or vsimond@florimont.ch). Parents are welcome to attend any of the regular masses celebrated in our chapel. Events are held through the whole year at which families can meet the chaplaincy team, or arrange a private meeting.



C. School routines

2025-2026 term and holiday dates

Back to school	Wednesday 27 August 2025 for Maternelle (Kindergarten) Thursday 28 August 2025 for Primaire (Primary)
Jeûne Genevois	Wednesday 10 September 2025 at lunchtime Monday 15 September 2025 in the morning
Autumn holidays	Friday 17 October 2025 in the evening Thursday 30 October 2025 in the morning (INSET DAY Wednesday 29 October 2025 - NO SCHOOL)
Christmas holidays	Friday 19 December 2025 in the evening Monday 5 January 2026 in the morning
February holidays	Friday 20 February 2026 in the evening Monday 2 March 2026 in the morning
Easter holidays	Thursday 2 April 2026 in the evening Tuesday 21 April 2026 in the morning (INSET DAY Monday 20 April 2026 - NO SCHOOL)
Ascension	Wednesday 13 May 2026 at lunchtime Monday 18 May 2026 in the morning
Pentecost	Friday 22 May 2026 in the evening Tuesday 26 May 2026 in the morning
Last day of school year	Friday 26 June 2026 at lunchtime



School hours

Please be punctual when dropping and collecting your child to minimise disruption to pupils and teachers.

SCHOOL DAY IN MATERNELLE (KINDERGARTEN)

Mondays, Tuesdays, Thursdays, Fridays

Arrival in class – Register	7.45 – 8.20	
Period 1 – Daily rituals	8.20 – 8.55	
Period 2	8.55 – 9.45	
Break	9.45 – 10.15	
Period 3	10.15 – 11.00	
Period 4	11.00 – 11.45	
Lunch	14 ^{ème}	11.15
	13 ^{ème}	11.30
	12 ^{ème}	12.00
Siesta for 14 ^{ème}	12.00 – 2.00pm	
Siesta for 13 ^{ème} (staggered wake-up)	12.15 – 1.30	
Break for 12 ^{ème}	12.30 – 1.30	
Period 5 (12 ^{ème} - 13 ^{ème})	1.30 – 2.15	
Period 6	2.15 – 3.00	
Break	3.00 – 3.30	
Period 7	3.30 – 4.00pm	
1st collection	4.00pm	
Period 8 Optional crèche	4.00 – 4.30pm	
2 nd collection	4.30 – 4.45pm	
School bus departure	4.45pm	
After-school crèche (optional, additional fee)	4.45 – 6.00pm	
After-school study (optional, additional fee)	4.45 – 6.00pm	

Any pupils who have not been collected by 6.00pm will be taken to the main school reception.

Wednesdays

Arrival in class – Register	7.45 – 8.20
Period 1 – Daily rituals	8.20 – 8.55
Period 2	8.55 – 9.45
Break	9.45 – 10.15
Period 3	10.15 – 11.00
Period 4	11.00 – 11.45
1st collection	11.45 – 12.00
Lunch (optional) Please note: lunch is compulsory for pupils who take the school bus	11.45 – 12.15
2nd collection	12.15 – 1.00

ARRIVING AT SCHOOL

Parents are requested to accompany their child to the classroom every day and ensure staff are aware their child has arrived. Parents of children in 14^{ème}, 13^{ème} and 12^{ème} must leave the building by 8.20am at the latest. If you need to contact a member of staff urgently, please call Vie Scolaire on 022 879 00 50 or email viescolaireprim@florimont.ch.

The gate is closed at 8.20am and all teaching staff are in class from this time. If you arrive late, please contact the main reception and wait for someone to let you in.

If you need to contact us during the school day, please email Vie Scolaire (viescolaireprim@florimont.ch) or phone reception on 022 879 00 50.



SCHOOL DAY IN PRIMAIRE (PRIMARY)

Mondays, Tuesdays, Thursdays, Fridays

Supervision in dining-room	7.30 – 7.45
Pupils arrive and gather in dining-room	7.45 – 7.55
Go to classrooms – Register	7.55 – 8.10
Period 1	8.10 – 8.55
Period 2	8.55 – 9.40
Break	9.40 – 9.55
Period 3	9.55 – 10.40
Period 4	10.40 – 11.25
Lunchtime	11.25 – 12.00
Break (optional activities)	12.00 – 1.00pm (12.00 – 12.45pm)
Period 5	1.00 – 1.30
Period 6	1.30 – 2.15
Break	2.15 – 2.30
Period 7	2.30 – 3.15
Period 8	3.15 – 4.00
1 st collection	4.00
Study with class teacher (optional)	4.00 – 4.30
2 nd collection	4.35
School bus departure	4.45
After-school study	4.45-6.00

Any pupils who have not been collected by 6.00pm will be taken to the main school reception.



Wednesdays

Supervision in dining-room	7.30 – 7.45
Pupils arrive and gather in dining-room	7.45 – 7.55
Go to classrooms – Register	7.55 – 8.10
Period 1	8.10 – 8.55
Period 2	8.55 – 9.40
Break	9.40 – 9.55
Period 3	9.55 – 10.40
Period 4	10.40 – 11.25
Period 5	11.25 – 12.00
1 st collection	12.10
Lunch (optional)	12.10 – 1.30
2 nd collection	12.30 – 1.00
School bus departure	12.50

ARRIVING AT SCHOOL

In the morning, parents of children in 1^{ère} to 7^{ème} may not enter the dining-hall where pupils meet from 7.45. If you need to contact a member of staff urgently, please call Vie Scolaire on 022 879 00 50 or email viescolaireprim@florimont.ch.

Please complete the electronic form “Fiche de sortie du soir/Home time at the start of term” to inform us when and how your child will leave school at the end of the day. Please remember to sign this form before returning it. You can also use this form to let us know whether your child can leave school on their own or with other people. Please note that they must leave the campus at the time indicated (they cannot stay in the yard unaccompanied).

Note: Pupils are not allowed to leave school on Wednesdays between 11.0am and 12.10pm.

As Vie Scolaire staff are very busy on Wednesdays from 11.0am, pupils who need to leave the school for personal reasons may only do so up till 11.0 at the latest. After this time, they must wait until 12.10pm and leave with their class teacher.

Break time

SUPERVISION

A weekly timetable is in place to cover breaktime supervision by school staff (pastoral care assistants and teachers). Substitute staff members are informed and included in the supervision timetable so that the same number of adults is always on duty. If it is raining heavily, pupils are supervised inside school buildings.

SNACKS

At morning break, the school provides all Maternelle and Primaire (Kindergarten and Primary) pupils with a healthy snack which varies daily between fruit, vegetables, cereal bars, dairy products, bread and chocolate bars. This arrangement gives us a better idea of what food to serve at lunchtime, as all children eat the same snack in the morning.

We do not provide an afternoon snack so pupils may bring a snack from home if they wish. Children must only bring food which is healthy, well-balanced and as sustainable as possible. Fruit and vegetables are preferred - please avoid processed, high-fat or high-sugar foods.

The children eat their snack at the following times:

- Primaire (Primary) – at afternoon break (2.15-2.30pm) or at the start of supervised study (4.00 or 4.45),
- Maternelle (Kindergarten) – 3.00 to 3.30pm.

Lunch time

CATERING

Over 1,500 meals a day are served in the school canteen. Novae, our catering provider, along with chef Alexandre Etienne and five cooks, guarantee the highest food standards.

All menus are prepared with a dietitian to ensure they are nutritionally balanced. A vegetarian dish is available every day. Pupils may take a second helping if they wish (except for individual items like burgers, yoghurts, etc.).

Florimont cannot cater for special dietary requirements or guarantee that food prepared in our kitchen is free of allergens. We recommend that parents of children with special dietary requirements register their child as “externe” (not taking school meals) and bring their own food;

Please note that registering for meals automatically informs the kitchen that your child will have school lunches 4 days a week (Mondays, Tuesdays, Thursdays and Fridays) unless parents state that their child will bring their own food. In addition, parents must specify whether they want to order school lunch for their child on Wednesdays.

On Wednesdays, pupils who do not take school lunches go outside with their class teacher at 12.10pm (no earlier). Supervision can be provided in the library from 12.10 to 1.00pm on request (30 CHF/Wednesday).

To order lunch for pupils on Wednesdays (20 CHF/meal), please email Vie Scolaire viescolaireprim@florimont.ch

Pupils who take school meals as well as those who bring in a packed lunch eat in the primary dining hall.

The school provides a morning snack. Please provide an afternoon snack for your child if required.

Parents are welcome to have lunch in the dining room to experience the quality of our food for themselves. Please contact our Bursar Nicolas Stettler on nstettler@florimont.ch to arrange this.

MENUS

The menus for the week are on display in the Maternelle hallway, on our website www.florimont.ch (on the homepage, click on ‘Daily life at Flo’, then select ‘School lunches’ and ‘Menus of the week’, in French only) and posted on Pronote every Monday under “informations”.

- The meal provided to pupils in Maternelle and 1^{ère} is shown under the *Fourchette verte* heading.
- Pupils in 10^{ème} to 7^{ème} have a choice of lunch dishes.

As pupils in Maternelle and 1^{ère} are served their food at the table, they may not take any of the starters or desserts available for older children (from 10^{ème}).

Detailed menus for Maternelle are also posted on Seesaw, so parents can see what starters and desserts their child is given each day.

Please contact Nicolas Stettler if you have any queries on nstettler@florimont.ch.

BAD WEATHER CONDITIONS

Even on rainy days, your child must have appropriate clothing (raincoats and boots) as pupils need to go outside and get fresh air.

When the weather is very wet, we usually let pupils choose what they would like to do: they can go outside, go to the library or play games (or go from one place to another for their 45-minute break).

On the rare occasions when the weather is very bad, pupils can go into one room to watch a film or into another room to play board games or do arts and crafts. Vie Scolaire organise these choices if and when necessary.

If you would prefer your child not to watch a film at these times, please inform Vie Scolaire in writing.

Pupils in Maternelle go outside into the covered area (or wood) whatever the weather. In the event of very heavy rain, they spend the rest of break inside.

MEAL TIMES

Maternelle (Kindergarten)

In Maternelle, all children eat in the dining-room (lunch paid for by parents). If you wish to discuss alternative arrangements, please contact Cathy Levi, Maternelle Coordinator (clevi@florimont.ch).

Primaire (Primary)

14 ^{ème}	11.15 – 12.00 Lunch
	12.00 – 2.00 Siesta
13 ^{ème}	11.30 – 12.15 Lunch
	12.15 – 1.30 Siesta
12 ^{ème}	12.00 – 12.30 Lunch
	12.30 – 1.30 Break

11 ^{ème} to 7 ^{ème}	11.20 – 1.00
In Primaire, children must eat their lunch in the canteen (either school lunch paid for by parents or packed lunch) and then go outside for supervised play. They can also go to the library or sign up for extra-curricular activities (see full list on school website at www.florimont.ch)	

End of day

COLLECTING PUPILS IN MATERNELLE (KINDERGARTEN)

1st collection: 4.00pm

Pupils are to be collected from the covered area of the playground.

2nd collection: 4.30pm

Pupils who take the school bus

Children who are registered for school transport are accompanied to the bus by Maternelle (Kindergarten) staff who check the children onto their correct bus.

Please inform the Vie Scolaire office of any change.

Pupils who do not take the school bus

Parents collect their child from the covered area of the Maternelle (Kindergarten) playground.

Children who have not been collected by 4.45pm are taken to the Maternelle (Kindergarten) crèche (for an additional fee) where parents can collect them.

After-school crèche: from 4.45 to 6.00pm, the Institut provides after-school crèche facilities (15 CHF/day and 50 CHF/week). The door is left open on rainy days.

Please do not be late when collecting your child from crèche. Parents who arrive after 6.00pm must sign the "late register".

There will be a charge of 15 CHF for every 15 minutes delay in collecting your child. Pupils can be collected from the main reception.



COLLECTING PUPILS IN PRIMAIRE (PRIMARY)

Pupils are collected from the primary school playground.

1st collection: 4.00pm

2nd collection: 4.35pm

Pupils who take the school bus

Children who are registered for school transport are accompanied to the bus by staff members who check the children onto their correct bus.

Please inform the Vie Scolaire office of any change.

Pupils who do not take the school bus

Parents collect their child from the primary playground, in front of the main entrance to the primary building. Children who have not been collected by 4.45pm are taken to the after-school crèche (for an additional fee) in the dining-room where parents can collect them.

- Study with class teacher: optional from 4.00 to 4.35.
 - After-school study: 4.45 to 6.00pm, Florimont provides optional after-school study (15 CHF/day and 50 CHF/week), supervised by Institut staff.
- Please do not be late when collecting your child from crèche. Parents who arrive after 6.00pm must sign the "late register". There is a charge of 15 CHF for every 15 minutes delay in collecting your child. Pupils can be collected from the main reception.

DESIGNATED AREAS FOR PRIMAIRE (PRIMARY) PUPILS AT COLLECTION TIME

Belt barriers are placed over the coloured lines in the primary yard to organise pupils as they wait to go home (4.35pm and 12.10pm on Wednesdays). These barriers clearly mark the areas reserved for pupils and teachers, and for parents and other adults.

It is important for all parents, guardians and family members to wait behind the line.

This system not only helps you collect your child as quickly as possible, it also allows us to organise the pupils

who have not yet been collected and are still our responsibility until they go through the barriers from 4.35 to 4.45pm.

Please note: pupils who have permission to leave unaccompanied must make their way off the campus immediately as they cannot be supervised at school after this time.

A REMINDER ABOUT AFTER-SCHOOL SAFETY

We remind pupils and parents that it is strictly forbidden for children to play in the playground without supervision by a member of staff, parent or guardian. Institut Florimont reserves the right to apply disciplinary measures if this rule is broken. Outside school hours, parents or guardians are entirely responsible for their children, including on school grounds.

Extra-curricular activities

The Institut offers extra-curricular activities to all Maternelle and Primaire pupils for an additional fee. For primary pupils, activities are held at lunchtime or at the end of the school day. Activities for Kindergarten children are held after school only.

Please register your child for these activities on Skolengo.

You can register your child at any point in the year, depending on availability. Please refer to the school website for the full list. Activities start after the Jeûne Genevois long weekend.

For further information, please contact Laetitia Massin (lmassin@florimont.ch)



D. School procedures for parents

Arriving late

Teaching begins at 8.20am for Maternelle (Kindergarten) and 8.10am for Primaire (Primary) classes.

Please make sure that your child is in school before the start of class every day.

Children in the primary classes arriving after 8.10am must go straight to the Vie Scolaire (pastoral care) office with their correspondence and homework diary; late notices are recorded in the back pages (and on Pronote). Repeatedly arriving late has a negative impact on the child's learning and disrupts the whole class. School administration will contact you if this occurs too often.

Pupil absence

Missing school can have a detrimental effect on learning. If your child is absent, please inform their class teacher and the Vie Scolaire (pastoral care) office by email as soon as possible.

Please contact the Head regarding one-off absences (ccapel@florimont.ch)

If a child is absent for personal reasons, they must catch up the work they have missed when they are back at school.

Doctor's certificate: If your child has been unwell or in hospital, please respect the dates on their doctor's certificate. Your child may not return to school before the specified return date.

Health issues/Medical conditions

Please contact the nurse, teachers and Vie Scolaire (pastoral care) team if your child has a medical condition that may affect their school experience, such as epilepsy, diabetes, asthma or severe allergies. Please complete and return the medical information form given to you at enrolment. If your child's health changes, notify the school immediately.

HEALTH

Parents are requested to complete and return the Medical Information form when enrolling their child or before their first day of school. This form will be processed and filed by the school nurse.

Two nurses are on duty during school hours. Their office is on the ground floor of the Primaire building where pupils can seek medical attention if necessary.

Pupils must have permission from Vie Scolaire to visit the nurse, preferably outside lesson time.

The nurse is on duty from 9.00am. Before this time, children who become unwell must be collected by their parents. If your child becomes ill at school, the nurse will contact you so that they can be collected. It is very important to make sure that the contact details and mobile numbers we have for you are correct, and to tell us if they change during the year.

Please keep your child at home if they are unwell, especially if they are vomiting, have a contagious illness or a fever. Your child must not return to school until 24 hours after symptoms have gone.

If your child needs to be excused from sport for medical reason, please send a doctor's certificate to the Vie Scolaire office and your child's PE teacher.

In kindergarten and primary, parents automatically receive a message when their child visits the nurse. If parents want more information than what is included in Pronote or in the alert message, they must contact the nurse. The nurse only calls parents when necessary.

Headlice are becoming increasingly resistant and outbreaks more and more common. Please inform us if you suspect that your child has headlice. Make sure that long hair is tied up when you receive a message about an outbreak in the school. Please check your child's head regularly and use a nit comb every week to prevent the spread of nits.

Compulsory exclusion for infectious diseases

Strep throat/ Scarlet fever/ Stomatitis	No
Conjunctivitis	No
Typhoid and paratyphoid fever	Yes
Scabies	Yes, can return to school 24 hours after first treatment
Ringworm	Yes, can return to school from first treatment
Gastroenteritis	No, unless 3 or more episodes.
Impetigo	No. Return to school depends on general health
Mumps	No. Return to school depends on general health
German measles (Rubella)	No. Return to school depends on general health
Chicken pox	No. Return to school depends on general health
Whooping cough (Pertussis)	Yes, can return to school after 6 days of antibiotics or 22 nd day after start of cough if not taking antibiotics
Seasonal flu/ COVID	Yes, can return once virus is no longer detected/when symptoms are clear or depending on general health
Hepatitis A	Yes, can return when given medical all-clear and disappearance of jaundice, or no less than 7 days after first symptoms
Invasive meningococcal infection (eg: meningitis)	Yes, when given medical all-clear (if hospitalised)
Measles	Yes, can return 5 days after appearance of first spot and depending on general health
Tuberculosis	Yes, depending on specialist medical advice

There is no compulsory exclusion period or compulsory declaration for the following diseases (non-exhaustive list): bronchitis/laryngitis, fever, gastro-enteritis if fewer than 3 episodes, pneumococcal or viral meningitis, molluscum contagiosum, glandular fever, fungal infections, mouth ulcers, warts or verrucae, hepatitis B, pinworms, etc.

Individual Healthcare Plan

If you require an Individual Healthcare Plan to be put in place for your child, please contact the school nurse. This document is based on a medical prescription and authorises your child's teachers to administer emergency treatment if required, for example in the case of severe allergy on a school trip.

Any medication must be supplied to the nurses at the start of term (no medication is to be left in your child's schoolbag) and replaced by parents when necessary. All medication is stored in the nurses' office. The staff leading children on a school trip take this medication with them in the first aid kit.

It is the responsibility of parents to notify other service providers (e.g. extra-curricular activities) of their child's individual healthcare requirements. Please contact the nurses at infirmierie@florimont.ch with any queries.

Medication

Medication must not be left in your child's schoolbag. If your child needs to take medication at school, please hand it to the nurse with the relevant prescription. Pupils may not carry medication on them at school.

The only medication the nurse can give pupils is paracetamol. Parents must give their prior consent and the nurse will contact them before administering paracetamol.

For all other medication and for pupils with an Individual Healthcare Plan, parents must give medication and prescription to the nurse.

Where possible, please avoid accepting medication requiring doses to be given during school hours. Paediatricians can modify doses to limit them to two a day (morning and evening).

Reduced mobility

If your child has an injury or health issue requiring them to use the lift instead of the stairs, please inform their class teacher and the Vie Scolaire (pastoral care) team. The pupil and one companion will be permitted to use the lift for as long as recommended by their doctor. Children are not authorised to use the lift without permission for security reasons.

Birthdays

We understand the importance of celebrating your child's birthday and are aware that you may wish to organise treats for the whole class. If so, please contact your child's class teacher to discuss the various options.

Please note that any food brought into school must be traceable and therefore shop-bought. Children may not bring home-baked items to share with the class. Please avoid cakes which are sticky or have a lot of cream or icing (difficult to distribute) and choose cakes with individual portions. We ask you to consider providing small recyclable plates, spoons and paper napkins. The school has reusable plastic plates and cutlery for such occasions.

There is a difference between celebrating a birthday and the bake sales sometimes held at school where parents can decide whether their child can participate by giving them money to buy a cake.

In Maternelle (Kindergarten), all birthdays occurring within the same month are celebrated on one day. Children with birthdays during the month (all classes together) prepare a special birthday tea with the school chef so that everyone can celebrate the event and share their treats.

Parents visiting the school

Visitor's pass compulsory for all adults

Security is one of the Institut Florimont's priorities, therefore the comings and goings of all visitors are strictly monitored. Anyone wishing to enter the Maternelle and Primaire (Kindergarten and Primary) buildings outside normal arrival and departure times must sign in at the Institut's main reception. They will be given a visitor's pass which must be

fully visible at all times and returned to reception before leaving the campus. Any parent accompanying a school trip must request permission (at least one day in advance) from Mr Marti (pmarti@florimont.ch). Smoking on the school campus is forbidden at all times (including in cars).

Lost property

Lost property items are kept in the basement of the primary school building, near the art and music rooms. In Maternelle (Kindergarten), there is a lost property basket inside the main entrance.

To help identify lost items, please make sure all your child's belongings are labelled with their name, including lunchboxes, jumpers, coats, hats and gloves. If you are enquiring about a lost item, please email the Vie Scolaire (pastoral care) team at viescolaireprim@florimont.ch. The Vie Scolaire team compiles a list of any unlabelled lost property items and sends it via email/Pronote. If parents recognise an item on this list, please email Vie Scolaire.

Please note that any items of clothing unclaimed at the end of term will be donated to charity.



E. Communication

Communication during the school day

During the day, teachers are in charge of pupils and unlikely to check their email. If you need to communicate with the school about an issue on the same day, please contact Vie Scolaire who will liaise with the relevant teacher(s) at viescolaireprim@florimont.ch or on 022 879 00 50.

Weekly newsletter

The weekly newsletter (Mot de vendredi) is emailed to all parents every week. It contains all details on events and news from the past week, as well as what is coming up. The newsletter is sent out at the end of each week (Friday or before if school is closed earlier). It is essential for at least one member of the family to be responsible for receiving and reading it and all relevant links, and noting any dates or events concerning your child.

Please inform the Vie Scolaire office of your current email. Note: please make sure that our emails are not sent into your spam/junk folder.

You are urged to read the section by Mr Power, Director General, and the sections under the Maternelle (Kindergarten) and Primaire (Primary) headings.

The weekly newsletter is the official means of communication for parents, replacing the numerous emails sent separately in the past, and all school information is now centralised into this one Friday email. Please note that information about upcoming trips and events for the different classes are also communicated in this newsletter (and in your Pronote Calendar).

Please look out for an alert symbol sometimes used to draw your attention to important information that applies to everyone. Some information in the final article may also be highlighted in red to make it easier to read.

Email

All members of staff can be contacted by email. Please remember however that teachers may not check their email during the day. They will respond within 48 hours on working days. All staff emails are included in the first section of this guide. If you need to contact a member of staff urgently, please contact viescolaireprim@florimont.ch / Tel : 022 879 00 50

Back-to-school information meetings

At the start of each academic year, around the Jeûne Genevois weekend in September, parents are invited to an information meeting in which teachers present their year's objectives and particular features of their class.

The information meetings give a complete overview of the new school year. The content of these presentations, discussions and explanations is very helpful in clarifying expectations on all sides. It is essential that you attend these meetings: they are the keystones of the school-home collaboration that is so important to pupil success.

The English teachers organise a back-to-school videoconference once the English groups have been organised (date to be advised). This is an opportunity for parents to meet their child's teacher for the term ahead.

Correspondence and homework diary / Agenda

Homework and late notes are recorded in the correspondence diary (or agenda). It contains lots of information, including the school calendar, school hours, useful contacts, code of conduct, discipline and class timetable (will be added here by the Jeûne Genevois weekend but may change during the year in line with administrative and educational requirements). You should also check Pronote.

Teachers also use the diary to notify parents if their child needs new or replacement materials. We request that parents check their child's diary every day.

Pronote, SeeSaw, Teams and Skolengo

Pronote

The Pronote app – which monitors the child's tuition in real time – is an important tool in the school's communication with parents. In the parents' section (Espace Parents), you can see:

- your child's timetable (including outings and other events with all relevant correspondence and a link for parents who wish to volunteer to accompany school trips)
- your child's test results (term reports)
- textbooks (for homework) and a record of any incidents, discipline and absence/late notes
- all weekly newsletters
- any emails sent to families. Parents are responsible for regularly logging in to Pronote to check for updates.

We encourage you to download the Pronote app to your phone so you can receive notifications of new information. Please contact jvaudaux@florimont.ch if you have any technical issues.

Events planned throughout the year are input and can be viewed by parents in Pronote from the start of the school year. However, additions or changes may be made at any time. Please note that you can see the same information about homework in Pronote as in pupils' diary. Worksheets are kept in your child's folder, and occasionally on Teams.

AGENDA AND TIMETABLE IN PRONOTE

Please note: Pronote has 2 different headings - "Agenda" and "Pupil timetable" - which correspond to two different pages of the app.

Class trips are shown in your Pronote AGENDA. Click on the event and you will see a link to the document with all the trip information, and a link allowing you to volunteer to accompany the class on the trip (if necessary and still available).

Please contact Julie Vaudaux for more information.

PRONOTE/SEESAW

Parents are sent login details in the first week of school. These must be changed the first time you log in.

Parents are asked to log into Pronote to read the Parents' Guide and all school rules and regulations.

The SeeSaw QR Code will be placed in your child's schoolbag in the next few days.

[Click here for more information on Pronote and SeeSaw](#)

SeeSaw: pupils in 14^{ème} (3-4 yrs) to 10^{ème} (7-8 yrs)

Teachers use the Seesaw app to share photos, videos, drawings, worksheets and audio recordings in a digital portfolio.

Every parent has a personal account (not accessible by other parents) showing what teachers post.

Teams: pupils in 9^{ème} (8-9 yrs) to 7^{ème} (10-11 yrs)

The Teams app (available via an Office 365 account) is a digital platform for pupils and teachers that enables collaboration by showing materials used by the class (homework worksheets) and discussions between teachers and pupils or between pupils.

All pupils have a personal Teams account and are given their own login and password at the start of the school year. Teams can also be used for remote learning or videocalls with parents. Parents should connect from their email rather than from their child's account.

Skolengo

SKOLENGO is the request/re-enrolment platform for parents. This app is the parent-school interface for:

- Updating contact details,
- Registering for extra-curricular activities,
- Registering for school bus.

Academic progress

1. Back-to-school report: all parents receive a written report in early October giving a general overview and observations of their child's first month at school.
2. Mid-term parent-teacher meetings: individual meetings are held to discuss your child's progress and challenges, as well as their learning objectives. They will be held in the weeks of 10 November 2025 and 23 March 2026, in person or online (parents' choice). Times and login instructions will be emailed to parents several days beforehand.
3. Individual skills booklet for the term: this is sent to parents via Pronote at the end of each term (Friday 30 January and Friday 19 June 2026).
4. Meeting on request: in addition to these planned meetings, parents may request a meeting with their child's teachers (class or specialist teacher) to discuss a particular issue at any point in the school year; an in-person or online meeting is then arranged. Teachers may also wish to meet parents to discuss their child's work or behaviour.

Institut staff will respond to emails from parents within 48 hours during school hours.

If you have a question or comment about your child, please first contact the relevant teacher, and if necessary contact the Deputy Head or Head of Maternelle and Primaire (Kindergarten and Primary).

Teacher absence

If a teacher is absent, their lessons are covered by a substitute teacher who follows the programme of work set by the absent teacher to ensure continuity of learning. Parents are advised by email if a teacher is absent for more than three days.

Parent representatives

Up to two parent representatives are chosen for each class to work closely with teachers and confirm any information before sharing it with other parents. Their role is to provide a link between the teachers and pupils' parents.

Parent representatives may set up discussion groups to notify families of important activities and upcoming events. Institut Florimont only shares parents' email addresses with the two parent representatives of each class. If you do not wish your email address to be passed on, please inform the primary Vie Scolaire (pastoral care) team in writing at the start of the school year.

Parent representative roles are voluntary, serving to facilitate the link between parents and the teaching staff and communication between parents via WhatsApp groups set up by APEF.

A charter for using these WhatsApp groups has been produced by parents and is available on the Institut website in the "Reference documents" section, under 'Administrative'.

Please note: WhatsApp is only to be used by parents (forbidden to children under 13).

These groups have been set up to share information about school organisation, trips and to discuss possible queries, concerns or issues without targeting individuals. If you want to discuss a particular child or children/parents, and if the issue is within school, please contact the educational team so we can deal with the issue as quickly as possible. If a problem arises, parents must notify the relevant class teacher(s) (preferably by email as the beginning/end of the school day are busy and not suitable for this type of conversation). The school will settle the issues as quickly as possible, working with all pupils involved.

Florimont's social media channels

Institut Florimont posts regularly about news and events on Instagram, LinkedIn and Facebook.



Using images

At school, we often take photos of the children in class or participating in outside activities to use for educational or promotional purposes or to mark celebrations. Photos of the pupils are also used to illustrate our brochure and other publications, either in print, on our website or on social media platforms.

We sometimes make video recordings of class activities and school events to promote the Institut or for educational purposes. No names are associated with the images (except in the school directory) and these videos are used exclusively for information or to promote the school.

Institut Florimont acknowledges the right of families to film and/or take photos as an exception at specific and approved school events. However, we politely request that you do not share or broadcast these images if they include children other than your own to respect the privacy of every family, and the integrity of the school and its community at all times.

Parents are asked to complete a copyright authorisation form when registering their child on our registration platform Skolengo.

F. School life

Well-being and school climate

To support your child's well-being and make their school experience as positive as possible, we recommend you pay particular attention to a number of important aspects, such as personal hygiene, screen time, regularly getting enough sleep, attendance, punctuality, homework, weight of schoolbag, signing exercise books or assessments and reading communications from the Institut.

In recent years, the Institut has put in place preventive action regarding pupil health and relations to be mindful of the well-being of pupils and raise their awareness of their role in making the school climate conducive to learning.

BULLYING PREVENTION

Pupils are given bullying prevention sessions by Mme Paul in 9^{ème} and 7^{ème}. We took the decision not to repeat this training every year to prevent pupils from becoming bored by it and make the exercise counter-productive. From the 8^{ème} classes, there are lots of pupils in 9^{ème} who have received the training the previous year and pass on the message to their classmates; all teachers and pastoral care staff have received training as well. The pupils learn how to spot and analyse a bullying situation, and how to react depending on the number of classmates present. The expert explains the benefits of sending a "clear message", an approach which can considerably reduce playground conflict and violence in general when applied regularly.

Class conversation time in class council meetings, discussion time or class tutor times is regularly held by classes with teachers to share their experiences.

DEALING WITH BULLYING AT SCHOOL

If a problem arises, parents must notify the relevant class teacher(s) as soon as possible (preferably by email as the beginning/end of the school day are busy and not suitable for this type of conversation). The school will settle the issues as quickly as possible, working with all pupils involved.

The parents of bullies and victims are notified if a problem occurs between pupils, and we work with all parties:

- to manage bullying behaviour,
- to comfort and ensure the well-being of the victim.

Parents of the children involved are requested to contact teachers (not the other parents) directly and immediately so that the problem can be settled in school. Parents must not share information via WhatsApp and under no circumstances must the names of the children involved be mentioned to ensure confidentiality.

PIKAS METHOD TO TACKLE REPEATED BULLYING OR INTIMIDATION

In 2023, we set up a primary school group made up of teachers and an educational psychologist, to apply the method of shared concern (or Pikas method, named after its Swedish creator) in the event of a suspected case of bullying or intimidation.

This non-punitive approach aims to resolve bullying or intimidation by deconstructing the group phenomenon underlying these types of behaviour. Pupils are placed in a situation (starting with the potential bullies) to find the solutions themselves to these unacceptable situations.

Under the Pikas method, each pupil involved in a bullying or intimidation situation is interviewed individually by a member of the Pikas group to find a solution. To ensure the Institut responds efficiently, we do not systematically inform parents that the interview process is underway, but will do so with the victim's consent or if the situation is serious.

Institut Florimont also reserves the right to apply its discretion and use the disciplinary actions at its disposal to address a situation. Cases for this may include the perpetrator of bullying/intimidation persisting in their attitude, repetition of an incident, observing a lack of engagement with the Pikas process or if the seriousness of the situation requires it. The disciplinary actions described in the school rules will then be applied (up to and including expulsion from the Institut).

Parents visiting school or accompanying school trips

Parents must sign the Institut's "Code of Conduct" when on any school outing or excursion in school time attended by pupils. This document is on our website (and available on request from the Vie Scolaire office) at the start of the year.

School trips and parent volunteers

School trips are an important part of your child's learning experience. Parents are given advance notice of any school outings via the weekly newsletter, with links to further details also available on Pronote. There may be additional costs involved and you will be invoiced directly. Teachers may invite parents to accompany a class on their outing; you can pre-register using the link in the information letter about the outing, and by clicking into the event in your Pronote Agenda. Parents who accompany school trips are not allowed to take photos on their own phone or camera as some parents may not have consented to share images of their child. Teachers will send photos to parents after the trip that conform with parents' wishes.

This rule is repeated in the confirmation email sent to parent volunteers.

Class overnight trips (from 10^{ème})

Overnight trips are an opportunity for pupils to put into action the skills learnt in school in a different setting and explore their independence. Class teachers supervise school trips with the assistance of other adults. Parents will be informed via the weekly newsletter and Pronote of the dates of school trips. A financial contribution will have to be paid before their child can participate.

These trips are so fulfilling on many levels, such as educational, social, psychological and physical. Class trips are some of the most memorable moments in a child's time at school.

They present the chance for pupils to experience new surroundings and to put what's been learnt in the classroom into practice.

Pupils can discover a new natural or cultural environment with their classmates, working together to build and strengthen relationships.

These trips help new and stronger bonds form among the group, and encourage independence and maturity. Our teachers are willing to put their time and skills into planning, arranging and accompanying their pupils on these adventures that are a vital part of their education.

10^{ème} and 9^{ème} are away for 3 days, and 7^{ème} and 8^{ème} for five days.

Our ultimate aim is to nurture our pupils as they explore and experience the wider world.

Class representatives

From 9^{ème} to 7^{ème}, elections are held at the start of the school year for a class representative (and deputy), who also acts as class spokesperson when addressing the primary school management. Representatives attend monthly councils chaired by Mme Capel to discuss school issues. They then update their classmates on what has been said, any decisions made and action to be taken.

A school representative is elected each year from all the class representatives to represent all pupils at events, school trips, etc.

Pupils are frequently involved in making decisions about the school and we are keen to show them that their voice counts by:

- supporting personal initiatives (e.g. 'green' actions);
- organising individual votes: choosing lunch menus, voting for theme of party for 7^{ème} pupils;
- organising competitions: designing the cover of the pupils' *agenda*;
- listening to representatives' suggestions and putting some in place, e.g. hot chocolate at break time, ideas for games and equipment in the yard, new books in the library, etc.

Sustainability Council (*Eco-comité*)

The Sustainability Council (9^{ème} to 7^{ème}) meets regularly with Julie Vaudaux and Cathy Levi who are our Eco-School coordinators.

Pupils on the council discuss all aspects of the campus' sustainability, from the current status to sharing ideas, taking action and measuring the success of environmental projects.

Replanting primary playground

Over summer 2025, we are planning to rewild the primary and secondary yards, including digging up 150m² of asphalt, planting native trees and hedges, creating permeable surfaces and installing automatic watering systems. These steps will improve the biodiversity and quality of the school grounds, providing natural and stimulating surroundings to students, as well as reducing urban heat islands and improving air quality. Conserving rainwater and improving soil are also important aims of this project and will make the ecosystem stronger and more resilient.

School photos

Individual and class school photos will be taken in the week of **16-20 September 2024**. You will be sent a letter with any dress code requirements. We will not be organising photos with siblings. Once you have received the proof sheets, you can order photos directly from the photographer. Please contact Lina Russo (lrusso@florimont.ch) if you have any queries.

Bringing toys and money to school

Children are not allowed to bring toys to school at any time other than special presentations in class (projects, show-and-tell in Maternelle (Kindergarten), etc.).

Bringing money to school is also forbidden, except on occasions such as the Christmas market, bake sales, etc. Parents are always given prior notice of these events and can, if they wish, give money to their child on these days only.

Mobile phones and connected devices

It is forbidden to use mobile phones at school. If a child brings a mobile phone to school for personal reasons, it must be switched off and placed in their bag as soon as they arrive until the end of the day. We remind you that the Institut is not liable in the event of theft and/or damage.

Wearing and using a smartwatch or any connected device in Maternelle and Primaire (Kindergarten and Primary) is also forbidden and if found at school, these objects will be confiscated.

Schoolbag weight

The Institut is keen to ensure that the weight of pupils' schoolbags is suitable for their age. To minimise the weight, we recommend choosing a schoolbag that is as light as possible and without wheels, and to buy two pencil cases and sets of writing materials. We ask pupils not to bring more than they need to and from school, and ask parents to reinforce this message at home.

A few rules to remember:

- Water bottles can be left at school and taken home (empty!) once a week to be washed.
- Please choose lunch and snack boxes carefully (not too big or heavy)
- Pencil cases are to be left at school.
- Please leave personal books and toys at home (our library is very well stocked).

Below are the average recommended weights of schoolbag by class:

11 ^{ème} : 2kg	10 ^{ème} : 2.3kg	9 ^{ème} : 2.6kg
8 ^{ème} : 2.8kg	7 ^{ème} : 3.2kg	

Fire drill/isolation exercise

Fire evacuation notices are displayed on the doors of every classroom and there are frequent fire drills in real-life conditions so staff and pupils know how to react in the event of a fire. We always reassure the children and make it clear that a fire drill is just an exercise.

An isolation drill is also carried out every year. We prepare pupils for this by talking about the exercise and with a game for the younger ones.

Dressing-up at school

Children can wear fancy dress costumes to school for the Fête de l'Escalade but we do not dress up in school at Halloween. We will talk about this festival and do Halloween-themed activities, especially in English lessons.

School bus

Parents of pupils in 13^{ème} (4-5 years) and 12^{ème} (5-6 years) who have applied to take the school bus will receive confirmation with the collection point and bus collection/drop-off times before the start of term. We remind you that all students using the bus must wear a seatbelt, regardless of their age.

Please note that parents are not permitted to accompany their child in the school bus. If your child is sick or absent, please inform Vie Scolaire viescolaireprim@florimont.ch and Lina Russo lrusso@florimont.ch or call 022 879 00 00 as soon as possible.

Entering/leaving the campus

Only parents who are bringing Maternelle and/or Primaire (Kindergarten/Primary) pupils are permitted to drive onto the campus in the morning; applies for the whole school year. Please use the main school entrance (avenue du Petit-Lancy 37) and follow the signs to the primary school yard where you can park. On the first day of school, every pupil in Maternelle (Kindergarten) is given 2 parking badges to show that their parents have been authorised to park their vehicle in the primary school yard when bringing or collecting their child.

Parents of children in Maternelle must take their child to the door of their classroom in the morning. Please go through the Primaire (Primary) building from the car park. The entrance to the covered courtyard is very narrow, so vehicles must exit the campus through the other school gate, onto Chemin du Bac. All vehicles must exit the primary school yard by 8.45am.

At the end of the school day (4.00 or 4.30pm), parents of Maternelle (Kindergarten) pupils may park briefly in the primary school yard while they collect their child. However, space is very limited so we kindly ask you to park off-campus where possible. Parents can collect their child from the playground or at the main door of the Maternelle (Kindergarten) building.

The nearest public car parks are Louis-Bertrand and La Vendée (paid parking). The recommended route is via Avenue des Grandes Communes or Route de Saint-Georges, then Chemin du Bac and Chemin du Fort-de-l'Écluse to the Louis Bertrand car park.

MATERNELLE (KINDERGARTEN)		
	Bringing pupils (7.45-8.20am)	Collecting pupils (4.00 or 4.30pm)
By car	Limited parking spaces in the primary school yard	Limited parking spaces in the primary school yard
School bus	Secondary school yard	Secondary school yard
On foot	To kindergarten door	Gate of kindergarten building



End-of-year celebrations

The dates of end-of-year shows and festivities are sent to families several months ahead of time, in the first few days of the new term, so people have time to arrange their attendance.

Below are some of our events and the main reasons we organise them at this time of year:

• June shows

The weather in June makes it easier to hold sports events outside and the auditorium can be used as a rehearsal and performance space, for Maternelle and Primaire as well as for extra-curricular activities, and our secondary school graduation and certificate ceremonies. The school facilities are put to the best and most efficient use.

• Holding shows before the last week of school makes it easier for us to manage numbers and replace any pupils who may be absent. This also means we can watch the videos of different events in class: as well as the performances of other classes (when pupils have not been able to attend the general rehearsal of their friends' shows), they can also watch their own shows. Along with the pleasure of watching our own class perform, there is lot to learn from seeing the end result of all our rehearsing and receiving compliments and constructive criticism.

• Holding shows during the school day gives all pupils the chance to participate and perform, including those who take the school bus home after the show (and who would not be able to stay if the show were held after school).

• Holding afternoon shows (or after 9.0am on Wednesdays for Maternelle pupils) gives us time to prepare the pupils (costumes, make up, props) and building staff to put up the sets and scenery. This also means we can use the yard to accommodate the audience as the car park is quieter at this time of day. Also once the performance is over, the artists (pupils and teachers) can join the audience straight away (it would be a shame not to be able to meet everyone at this point, and very difficult to focus on lessons after so much excitement).

• Farewell gatherings are held on the last day of school to give us the time to say goodbye to parents in more relaxed circumstances as the end-of-year prizegiving takes place just beforehand. Judging by the many thank-you emails we've received, this final informal gathering is a very enjoyable way to bring the school year to a close.



G. Back to school by class

As children often misplace their clothing or belongings and cannot always recognise them, we kindly request that parents label all items with the child's first and last names (clothing, shoes, sports bag, lunchbox, schoolbag, etc).

Textbooks

The list of textbooks by class level is available on the school website. *Note: your child's English level group will be confirmed once the back-to-school assessments are completed (see Back-to-School email).*

If you wish to buy textbooks yourself, please make sure to notify your child's class teacher and the school bookshop on the first day of term (librairie@florimont.ch) to avoid being charged for the books.

Please contact the Parents' Association to ask about second-hand book sales on flovert@apec.ch

School supplies/stationery

The school orders and provides all stationery and supplies. Parents must pay a fee of between CHF 75-95 to cover these costs (depending on the child's class) which is to be paid in September 2025. This material is separate from the list of personal items to be brought in by each pupil in Maternelle (see below).

We remind you that all exercise books, textbooks and workbooks must be covered with a plastic cover before your child returns to school. Please obtain the materials needed to cover all books before their first day back.

Teaching materials

The school provides all teaching materials, such as photocopies, art and craft materials, drawing paper and digital resources for languages. Parents must pay a fee to cover the cost which is invoiced in September 2025.

Which pens are the best?

Pens and other supplies are bought by the school (and billed to families) in 11^{ème} and 10^{ème}, but not from 9^{ème} onwards; this includes items such as pens, highlighters and rulers.

From 9^{ème}, pupils are better able to look after their own school supplies and these kinds of items can be used from year to year. It is not our intention to force families to buy new each year.

Please avoid buying pens that look like toys (such as Legami, which can cause arguments at school).

In 2024, we collaborated with the professional handwriting therapists who work in our school. On their recommendation we will no longer ask families to buy Frixion-type pens for their child (required up until this year in 9^{ème}, 8^{ème} and 7^{ème}).

We now advise pupils to choose from the following:

- Pupils going into 10^{ème}: SCHNEIDER BREEZE pen adapted for children learning to write (erasable). Provided by the school.
- Pupils in 9^{ème}, 8^{ème} and 7^{ème}: PELIKAN rollerball pen (erasable) and/or BIC GELOCITY pen (4 colours, non-erasable and less cumbersome).

Please note that Tippex is not recommended (pupils learn to cross out mistakes with a ruler).

Please remember to label all supplies and stationery with your child's name and replace it as necessary throughout the year.

Supplies required by each child (to be provided and replaced by families)

Below is the list of stationery and supplies to be provided by families (this is separate from the "Supplies pack" provided by the Institut). Pupils must bring all the items on this list on the first day of school. It is up to parents to replace any items as required during the school year. Please label all belongings with your child's name.

CLASS	SUPPLIES REQUIRED AND TO BE REPLACED BY FAMILIES
14 ^{ème} and 13 ^{ème}	Backpack containing a pacifier, lunchbox and water bottle
	1 pair of well-fitting slippers with Velcro fastening
	Lunchbox and water bottle labelled with child's name
	2 full changes of clothing in bag labelled with child's name
	Long-sleeved apron
	2 boxes of tissues
	1 packet wet wipes
	1 pair of wellington boots
	1 all-in-one rainsuit
12 ^{ème}	Schoolbag big enough to hold A4 exercise book
	1 pair of well-fitting slippers with Velcro fastening
	Lunchbox and water bottle labelled with child's name
	1 box of tissues
	Long-sleeved apron
	1 full change of clothing in bag labelled with child's name
	1 pair of wellington boots
	1 all-in-one rainsuit
11 ^{ème}	Lightweight schoolbag big enough to hold an A4 folder
	1 pair of slippers
	1 box of tissues
	Small, light snack box
	Water bottle (unbreakable)
	All pupils must buy Florimont PE kit. Children must come to school wearing their PE kit on the day of PE lessons, so it is kept at home. Full details are available from school reception. Please label all clothing clearly with your child's full name. The school provides a small PE kit bag.
	2 pairs of sports trainers (one for inside, one for outside)

CLASS	SUPPLIES REQUIRED AND TO BE REPLACED BY FAMILIES
10 ^{ème}	Lightweight schoolbag big enough to hold an A4 folder
	2 pencil cases
	1 pair of slippers
	Water bottle
	Zip-lock plastic bag (freezer bag), 3-litre capacity
	Snack box
	All pupils must buy Florimont PE kit. Contact school reception for information.
	2 pairs of sports trainers (one for inside, one for outside)
9 ^{ème}	Lightweight schoolbag big enough to hold an A4 folder
	<u>Pencil case containing:</u> 1 HB pencil, eraser, pencil sharpener with container, 15-20 cm ruler, 3 Bic Gel-ocity (blue) + refills or a Pelikan-stylo roller Eco-Lire 0.7 mm + cartridges of blue ink and 2 ink erasers, 1 Stabilo highlighter, 1 pack of 12 coloured pencils, 1 pack of 12 coloured markers
	Zip-lock plastic bag (freezer bag) containing: 45° set square (20cm), 30 cm ruler, 10 glue sticks, 4 HB pencils, 2 erasers, 2 Stabilo highlighters, 10 Bic Gel-ocity retractable gel pen refills (blue) <u>or</u> 10 blue ink cartridges, 3 ink erasers
	1 pair of slippers
	Water bottle
	Small, light snack box
	All pupils must buy Florimont PE kit. Contact school reception for information.
	2 pairs of sports trainers (one for inside, one for outside)

CLASS	SUPPLIES REQUIRED AND TO BE REPLACED BY FAMILIES
8 ^{ème}	Lightweight schoolbag big enough to hold 1 A4 folder
	<u>Pencil case containing:</u> 5 large glue sticks, safety scissors, 6 grey HB pencils, 3 erasers, pencil sharpener with container, 2 highlighter pens (1 pink, 1 yellow), 30cm ruler, set square, compass (with pencil) Pens: 4 Pelikan rollerball pens (blue, black, red and green) and enough replacement cartridges for the year) OR Bic Gel-ocity pens (6 blue, 5 red, 5 green and 5 black) <u>or</u> ballpoint pens (6 blue, 5 red, 5 green and 5 black). LEGAMI PENS ARE NOT ALLOWED.
	1 pair of slippers
	Snack box labelled with child's name
	Water bottle labelled with child's name
	All pupils are required to buy Florimont PE kit. Contact school reception for information. Small PE bag is provided by the Institut.
7 ^{ème}	2 pairs of sports trainers (one for inside, one for outside)
	Lightweight schoolbag big enough to hold 1 A4 folder
	<u>Pencil case containing:</u> 2 glue sticks, scissors, 2 HB pencils, 2 erasers, 1 pencil sharpener with container, 4 neon highlighters in different colours, 1 BIC 4 colour pen, 1 15-20 cm rule that fits in pencil case, 3 whiteboard markers <u>Pens:</u> Option 1: 4 erasable Pelikan rollerball pens (blue, black, red and green) + refills or Option 2 (cheaper): 4 Bic Gel-ocity pens (blue, black, red and green) + refills or Option 3: 2 Bic Cristal pens in 4 different colours (blue, black, red and green) – <i>not refillable</i>
	Pencil case containing 12-18 coloured pencils and 12-18 markers
	Snack box
	Water bottle
7 ^{ème}	All pupils are required to buy Florimont PE kit. Contact school reception for information.
	2 pairs of sports trainers (one for inside, one for outside)

Recommended reading for summer 2025

PUPILS IN 7 ^{ème} (GOING INTO 6 ^{ème})	
	« Les aventures du jeune Lupin » by Marta Palazzesi (volumes 2 and 3 follow the book read in class!)
	« L'anguille » by Valentine Goby
	« La fille du phare » by Annet Schaap
	« Oscar Goupil » by Camille Guénot
	« Le jour du match » by Niquet
	« 14-14 » by Beorn
	« Le royaume de Kensuke » by Michael Morpurgo
	« Sa majesté des mouches » by William Golding
	« L'appel de la forêt » by Jack London
Recommended by 7 ^{ème} class teachers (in order of increasing difficulty)	« Le journal d'Anne Frank » by Anne Frank
	« La ferme des animaux » by George Orwell
	« Ultimage, le maître des magies - Le Dernier Affrontement » by Adrien Tomas
	« Louison et Monsieur Molière » by Marie-Christine Helgersen
	« Marco Polo, de Venise à la Grande muraille » by Sophie Lamoureux
	« Le serf disparu » by Anne-Sophie Chauvet
	« Orfan Tome I, Le Secret Du Bracelet » by Gaëlle Tertrais
	« La vie de château ; Tome I - Violette et Régis » by Clémence Madeleine-Perdrillat and Nathaniel H'Limi
	« Les Enfants Boxcar : Le Ranch aux secrets » by Gertrude Chandler Warner and Marlène Merveilleux
Suggested by the school librarians	« Les Arsène - La clef aux trois joyaux » by Bertrand Puard
	« Les exploits de Connie Mara » by Jean-Philippe Arrou-Vignod
	« La Très Catastrophique Visite du Zoo » by Joël Dicker
	« Wonka » by Sibéal Pounder
	« Violette Hurlevent et le jardin sauvage » by Paul Martin

Recommendations for English and German books have been sent to parents requesting them according to child's language level.

8 ^{ème} (GOING INTO 7 ^{ème})	
Recommended by class teachers	« Un chat dans l'œil » by Silvana Gandolfi
	« Les aventures de Tom Sawyer » by Mark Twain (or The Adventures of Tom Sawyer)
	« La bibliothécaire » by Anne Dugüel
	« Le journal d'un chat assassin » by Anne Fine
	« l'homme des vagues » by Hugo Verlomme
	« La rivière à l'envers » volumes 1 and 2, by Jean-Claude Mourlevat
	« le merveilleux voyage de Nils Holgersson à travers la Suède » by Selma Lagerlöf
	« La maison qui s'envole » by Claude Roy
	« Mission mammoth / Histoires naturelles » by Xavier-Laurent Petit
	« Fifi Brindacier » by Astrid Lindgren
	« L'omelette au sucre » by Jean-Philippe Arrou-Vignod
Suggested by the school librarians	« Mystère au château de Léonard de Vinci » by Marie-Odile Mergnac
	« À bord du Mythic- le jumeau du Titanic. 1. Un paquebot de rêve » by Fabrice Colin
	« La soupe de poissons rouge » by Jean-Philippe Arrou-Vignod
	« L'incroyable destin de Thomas Pesquet astronaute » by Pierre Oertel
	« Vacances au chalet maudit » by Muriel Zürcher
PUPILS IN 9 ^{ème} (GOING INTO 8 ^{ème})	
Recommended by class teachers	« Arnaque à Central Park » by Jean-Michel Payet
	« Les nougats » by Claude Gutman
	« Comment devenir parfait en 3 jours » by Stephen Manes
	« Histoires pressées » by Bernard Friot
	« Le petit buveur d'encre rouge » by Eric Sanvoisin
	« Le buveur d'écran » by Eric Sanvoisin
	« Les aventures du jeune Jules Verne » (Volume 1 to 6) by Capitaine Nemo
	« Le chat assassin : le retour et la vengeance / Le chat assassin déploie ses ailes / Le chat assassin tombe amoureux / Le chat assassin s'en va » by Anne Fine
	Series: « La colère des dragons » by Eric Sanvoisin
	Series: « Le maître des licornes » by Eric Sanvoisin
	« Mystères dans le Transsibérien » by Alain Surget
	Series: « Scoop à Versailles » by Annie Pietri
Suggested by the school librarians	« Tibo - La leçon de Nitch » by Sophie Tal Men
	« Isadora Moon part en vacances » by Harriet Muncaster
	« Les chabadas - Persan et les Nínchas volants » by Daniel Picouly
	« Emily » by Liz Kessler
	« Hercule chat policier- Un voleur sur les toits » by Christian grenier

Recommendations for English and German books have been sent to parents requesting them according to child's language level.

PUPILS IN 10 ^{ème} (GOING INTO 9 ^{ème})	
Recommended by class teachers	« Apprentis chercheurs : Perdus en forêt » by Hélène Montardre - Nathan
	« La peur au bout de la laisse de Gudule » by Anne Popet
	« Les petites énigmes des légendaires ce1 / ce2 » – Nathan
	« Joe Millionnaire » by David Walliams – Albin Michel
	« Pirates en péril d'Agnès Lestrade » - Nathan
	« Isadora Moon » by Harriet Muncaster
	« La belle Lisepoire du Prince de Motordu » by Pef – Gallimard Jeunesse
	« Les petites poules et la famille Malpoulie » by Christian Jolibois – Pocket Jeunesse
	« Taupe et Mulot » by Henri Meunier –
	Series: « Les aventures d'Anouk et Benji » by Mymi Doinet
Suggested by the school librarians	« Les Petites Sorcières - Tildir la catastrophe » by Anne-Fleur Multon
	« Les aventures d'Anouk et Benji - Une carabine dans les sardines » by Mymi Doinet
	« Pas si méchant » by Marie-Aude Murail
	« Brume, Le réveil du dragon » by Jérôme Pélissier
	« Ivanhoé » by Walter Scott

PUPILS IN 11 ^{ème} (GOING INTO 10 ^{ème})	
Recommended by class teachers	Series: « Mes premières enquêtes » by Emmanuel Trédez
	Series: « Sami et Julie » fin de CP
	Series: « La tour Eiffel » by Mymi Doinet
	Series: « Frissons au CP » by Anne-Gaëlle Balpe
	Series: « Hercule Carotte détective » by Pascal Brissy
	Series: « Les p'tites poules » by Christian Jolibois
	Series: « Mes premières enquêtes » by Emmanuel Trédez
	Series: « Le Petit Nicolas » by René Goscinny
	Series: « Georges le dragon » by Geoffroy De Pennart
	Series: « Martine » by Gilbert Delahaye et Marcel Marlier
Suggested by the school librarians	« J'ai oublié mon exposé parce que » by Davide Cali
	« Moi j'adore, maman aussi » by Elisabeth Bami
	« La boîte à bonbons » by Kobi Yamada
	« La visite du château fort » by Marion Fallot
	« La princesse, le dragon et le chevalier intrépide » by Geoffroy de Pennart

Recommendations for English and German books have been sent to parents requesting them according to child's language level.

2025-2026 school calendar

Below is the calendar of school events for 2025-2026 (subject to change).

CLASS	EVENT	DATE
AUGUST		
14 ^{ème} to 12 ^{ème}	Maternelle (Kindergarten) pupils back to school (finish at 11.30)	Wednesday 27.08.2025
All parents	Welcome coffee morning for new parents and PE kit sale (APEF)	Wednesday 27.08.2025
11 ^{ème} to 7 ^{ème}	Primaire (Primary) pupils back to school	Thursday 28.08.2025
All parents	Welcome coffee morning for new parents and PE kit sale (APEF)	Friday 29.08.2025
SEPTEMBER		
Parents of Maternelle	5.00pm: Back-to-school information meeting for parents of Maternelle (Kindergarten) (14 ^{ème} , 13 ^{ème} and 12 ^{ème})	Monday 01.09.2025
Parents of 11 ^{ème} and 10 ^{ème}	5.00pm: Back-to-school information meeting for parents of 11 ^{ème} and 10 ^{ème}	Tuesday 02.09.2025
Parents of 9 ^{ème} and 8 ^{ème}	5.00pm: Back-to-school information meeting for parents of 9 ^{ème} and 8 ^{ème}	Thursday 04.09.2025
Parents of 7 ^{ème}	5.00pm: Back-to-school information meeting for parents of 7 ^{ème}	Monday 08.09.2025
Parents in all classes	New parents meet the Head of Maternelle and Primaire (Kindergarten and Primary)	Wednesday 10.09.2025
	Jeûne Genevois	Thursday 10.09
	Back to school	Monday 15.09.2025
14 ^{ème} to 7 ^{ème}	Class and individual photos	Week of 15.09 to 22.09.2025
Parents of 9 ^{ème} , 8 ^{ème} , 7 ^{ème}	Parent-English teacher meetings via videoconference for BIL programmes (including FR programmes if English Upper Intermediate or Proficient level)	Tuesday 23.09.2025
Parents of 11 ^{ème} to 7 ^{ème}	Back-to-school parent-English teacher meetings via videoconference for ESL programmes (evening)	Thursday 25.09.2025
OCTOBER		
12 ^{ème} to 7 ^{ème}	Cross du primaire (primary cross-country event)	Wednesday 01.10.2025
Parents of 14 ^{ème} to 7 ^{ème}	Back-to-school observations for parents	Friday 03.10.2025
	Florimont 120 th Anniversary Mass	Monday 06.10.2025
Everyone	Fête des familles (Family Funday)	Saturday 11.10.2025

CLASS	EVENT	DATE
	Autumn holidays	Monday 20.10 to Thursday 30.10.2025
	Inset Day (school closed to children)	Wednesday 29.10.2025
	Back to school	Thursday 30.10.2025
NOVEMBER		
Parents 14 ^{ème} to 7 ^{ème}	Individual parent-teacher meetings, end of term 1 (in-person or online)	Tuesday 11.11 to Thursday 13.11.2025
Parents 14 ^{ème} to 7 ^{ème}	6 ^{ème} to 7 ^{ème} : Futur en tous genres (gender equality day)	Thursday 13.11.2025
Everyone	APEF Christmas Market	Saturday 29.11.2025
DECEMBER		
Everyone	Course de l'Escalade (not at Institut)	Saturday 06 and Sunday 07.12.2025
14 ^{ème} to 7 ^{ème}	Fête de l'Escalade at school: Fancy dress day	Wednesday 10.12.2025
	Christmas holidays	Friday 19.12.2025 to Friday 02.01.2026
JANUARY		
	Back to school	Monday 05.01.2026
Parents 7 ^{ème}	Orientation evening: information for pupils in 6 ^{ème}	Wednesday 14.01.2026
	St Francis de Sales celebration	Friday 23.01.2026
Everyone	End of term 1 reports	Friday 30.01.2026
FEBRUARY		
	February holidays	Friday 20.02.2026 to Friday 27.02.2026
MARCH		
	Back to school	Monday 02.03.2026
11 ^{ème} to 7 ^{ème}	Journée Bol de riz (World Hunger Awareness Day)	Monday 02.03.2026
Parents 7 ^{ème}	7 ^{ème} Science Fair (afternoon)	Friday 13.03.2026
9 ^{ème}	9 ^{ème} class trip (3 days, 2 nights)	Wednesday 18.03 to 20.03.2026
11 ^{ème} to 7 ^{ème}	Koala and Kangaroo maths competition	Friday 20.03.2026
Parents 14 ^{ème} to 7 ^{ème}	Individual parent-teacher meetings, end of term 2 (in-person or online)	Tuesday 24.03 to Thursday 26.03.2026

CLASS	EVENT	DATE
APRIL		
	Easter holidays	Thursday 02.04 (at end of school day) to Tuesday 21.04.2026
	Florimont Inset Day (school closed to children)	Monday 20.04.2026
	Back to school	Tuesday 21.04.2026
Parents of 9 ^{ème}	9 ^{ème} Book Fair (afternoon)	Thursday 23.04.2026
MAY		
11 ^{ème}	Sleepover in the library	Friday 08.05 to Saturday 09.05.2026
	Ascension (long weekend)	Wednesday 13.05 (at end of school day) to Monday 18.05.2026
	Back to school	Monday 18.05.2026
	Pentecost (long weekend)	Monday 05.05.2026
	Back to school	Tuesday 26.05.2026
JUNE		
7 ^{ème}	Class trip for 7 ^{ème} (5 days, 4 nights)	Monday 01.06 to Friday 05.06.2026
8 ^{ème}	Class trip for 8 ^{ème} (5 days, 4 nights)	Monday 01.06 to Friday 05.06.2026
10 ^{ème}	Class trip for 10 ^{ème} (2 days, 1 night)	Thursday 04.06 to Friday 05.06.2026
14 ^{ème} to 7 ^{ème}	End-of-year shows and graduation	Monday 15.06 to Friday 19.06.2026
Parents of 7 ^{ème}	7 ^{ème} graduation (2.00pm approx.)	Friday 19.06.2026
Everyone	End of term 2 reports	Friday 19.06.2026
Maternelle	Last day of Maternelle (Kindergarten)	Thursday 25.06.2026
Primaire	Last day of Primaire (Primary)	Friday 26.06.2026

Florimont's 4th Cultural Season 2025-2026

"Encre" dans la culture is the school's cultural season. Each year a series of artistic events are held on Florimont's campus.

This cross-discipline project is integral to our educational programmes: new teaching activities are created in class to go hand-in-hand with the season's events at different levels and across a number of subjects. Some of these activities are led by our cultural partners themselves, strengthening the collaboration between our institutions and giving pupils the scope to develop 21st-century skills, such as teamwork, communication and creativity alongside masters of the genre.



E-forms: home time at the start of term

To help us organise home time for the first few days of the new term, all parents must complete the form by clicking on the link below by 27 August 2025.

Maternelle (Kindergarten) pupils: <https://xoyondo.com/su/2x570zkslifixojz>

End-of-day collection times for Primaire (Primary) pupils:

- 7^{ème}: <https://xoyondo.com/su/bfnocdtuo7t6pb>
- 8^{ème}: <https://xoyondo.com/su/rjzggvvhvhljt5u>
- 9^{ème}: <https://xoyondo.com/su/to19uhyamoqqaxf>
- 10^{ème}: <https://xoyondo.com/su/e9eeb9fzmi89jd6>
- 11^{ème}: <https://xoyondo.com/su/4lkqc32nhlkj5os>



Thank you for taking the time to read our 2025-2026 guide!

A printed version of this document is available on request.

We would like to thank Cédric Vincent for his help producing this guide. It was written in June 2025 so some details may change over the course of the summer holidays and during the school year.

If you find any inaccurate, incomplete or missing information, please contact Cédric Vincent (cvincent@florimont.ch) to make sure future editions are up-to-date and communication flows smoothly within the Florimont community.

Thank you for your feedback!

"We must not stop at good when we can do better."

- St. Francis de Sales



I N S T I T U T

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